

Cherokee Gun Club

Red Book

By-laws

Revised Feb. 2022

Policies, Range Rules, and Safety Rules

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Contents

INTRODUCTION.....	3
HISTORY	4
BY-LAWS.....	7
ARTICLE I – NAME	7
ARTICLE II – OBJECT	7

ARTICLE III – MEMBERSHIP	7
ARTICLE IV - DUES AND ASSESSMENTS.....	7
ARTICLE V – MEETINGS	8
ARTICLE VI - OFFICERS AND BOARD OF DIRECTORS	9
ARTICLE VII - DUTIES OF OFFICERS	10
ARTICLE VIII - PROBATION, SUSPENSION, OR EXPULSION.....	11
ARTICLE IX – AMENDMENTS	14
ARTICLE X - PARLIAMENTARY AUTHORITY	14
ARTICLE XI – NOMINATIONS.....	14
ARTICLE XII – DISSOLUTION	15
ARTICLE XIII - FINANCIAL ACCOUNTING FOR THE SHOOTING DISCIPLINES.....	15
POLICIES.....	17
SECTION A - PROMOTION OF SHOOTING SPORTS.....	17
SECTION B - NATIONAL RIFLE ASSOCIATION REQUIREMENT	17
SECTION C - MEMBERSHIP ROSTERS	17
SECTION D - MEMBERSHIP REQUIREMENTS	18
SECTION E – MEMBERSHIP CLASSIFICATION	19
SECTION F - OFFICERS AND BOD QUALIFICATIONS	20
SECTION G - BOD QUORUM REQUIREMENTS.....	20
SECTION H - NEWSLETTER	20
SECTION I - WORK ASSESSMENTS.....	20
SECTION J - INACTIVE STATUS.....	21
SECTION K - PUBLIC RELATIONS.....	21
SECTION L - FAMILY MEMBERS.....	21
SECTION M - WAIVER OF LIABILITY (WoL)	22
SECTION N - GUESTS	22
SECTION O - YOUTH PROGRAM	23
SECTION Q - FEES	24
SECTION R - ASSISTANT RANGE OFFICER.....	24
SECTION S - RANGE ORIENTATION	25
SECTION T - SHOOT COORDINATORS	25
SECTION U - PETS	26
SECTION V - INSURANCE	26
SECTION W - LEAD ABATEMENT AND CONTROL	26

SECTION X - MATCH RULES	26
SECTION Y - TRAINING	27
SECTION Z – ADMINISTRATION OF ELECTRONIC SYSTEMS.....	27
RANGE AND SAFETY RULES.....	28
SECTION I - GENERAL RULES	28
SECTION II - PISTOL RANGES.....	32
SECTION III - GENERAL PURPOSE, SILHOUETTE, AND 225 yd RIFLE RANGES	33
SECTION IV - SKEET, SPORTING CLAYS AND TRAP FIELDS.....	34
SECTION V – RIMFIRE RANGE	35
SECTION VI - BLACK POWDER.....	35
SECTION VII - COWBOY ACTION SHOOTING	36
SECTION VIII - SAFETY COMMITTEE	36
SECTION IX - PENALTIES FOR SAFETY VIOLATIONS.....	37
SECTION X - REPORTING SAFETY VIOLATIONS.....	38
Index	39
Change Log.....	40
Schedule A - DIRECTORY	42
quarryroad@gmail.com	43
Schedule B – Fees	43
Schedule C – Membership Application Procedure	44
Schedule D – Conduct of Members, Guest and Family	45
Schedule E – Second Amendment Rights Advocacy Groups	46

INTRODUCTION

These By-Laws, Policies, Range and Safety Rules should be used as a source of information to guide and direct you as you participate in the everyday activities of the Club. This publication should be kept in a safe place, but readily accessible, and should be kept up to date, as items are changed or deleted, and new items added. Each member has a responsibility to know and abide by the material contained herein.

Cherokee Gun Club (CGC) has developed into one of the finest shooting facilities in the State of Georgia. This was not by accident. It was done through the voluntary efforts of many intelligent, dedicated and talented members. If we are to remain such a club, each member must contribute to it to help maintain and improve it.

HISTORY

In 1968, a handful of dedicated and farsighted shooting enthusiasts started the Cherokee Gun Club (CGC). This group of shooters was made up of hunters, shotgunners, pistol shooters, and black powder shooters. They came from all walks of life but had a common goal: to establish a suitable place to shoot. They leased 21 acres – an old “dug-out” gravel pit atop Buckhorn Mountain – from the Eston Smith family. The range facilities consisted of a 25-yd range and a 100-yd range. Target stands were cardboard boxes that the shooters brought with them, and clay target throwers were of the “hand-thrown” type.

The first officers of CGC were elected in 1969. Although the club members were shooters of all types, the first Board of Directors was mostly black powder shooters. Thus, the misconception arose that CGC was founded as a “black powder club”.

Progress was slow and revenues were meager. The \$15 initiation fee and the \$6 annual dues provided barely enough to pay the annual property lease. If CGC were to survive, funds for operation and expansion would have to be raised. The concept of a local gun show became a reality. Many volunteer man-hours were spent formulating mailing lists for exhibitors and locating a suitable building. Tickets had to be sold; food and refreshments had to be prepared; security had to be provided, etc. It took most of the Club membership to accomplish this tremendous task, but in March 1969, the first of what was to become a semiannual event began. The first CGC Gun Show was put on at the Gainesville Civic Center on Green Street. It was done with voluntary labor and in conjunction with the Gainesville Parks and Recreation Department. It was considered a great success, and the Club made money.

Over the next five or six years, progress continued to be slow, but thanks to the gun show revenues, some funds were being generated. As a result, CGC was officially incorporated as a non-profit organization on February 25, 1974. Although improvements had been made, the ranges remained basically the same. Some money had been accumulated and two used skeet machines and a used trap machine were purchased. Construction on a trap and skeet field began. About the middle of 1974, the shotgun sports became a reality at CGC.

The next eight or nine years were spent maintaining and improving the existing shooting facilities. The Club still did not have a place to hold regular membership and board meetings. A Clubhouse Committee was formed and, after several months of planning and discussion, construction of the first clubhouse began and a 24' x 30' concrete pad was poured. Materials for a one room building were delivered in October 1983, and approximately eight weeks later, CGC had a clubhouse. The wooden frame structure, complete with an 8' x 30' porch, overlooked the Buckhorn Mountain shooting range. It was reminiscent of an old-time log cabin, but it served its intended purpose well.

After the death of Mr. Eston Smith, it became apparent that Buckhorn Mountain was no longer a suitable site for the Club. The lease reverted to a month-to-month contract that could be revoked with twelve months' notice. The Club needed more land than the 21 acres it had, but the price for the property was not economically feasible. A Land Committee was appointed to find a more suitable site. They found and recommended 64 acres off Candler Road, about a ten-minute drive from downtown Gainesville. It was three times the size of the Buckhorn Mountain property and closer to town. This was 1985 and the membership had grown to 300. If CGC was to continue, it would have to move. So, in March 1986, all members were assessed \$150 each to help purchase the land. Life memberships were also offered for an additional \$150 per member. The funds were raised, and in August 1986, the purchase was completed. Preparation for the move from Buckhorn Mountain began.

Plans for the new ranges were drawn and construction was started. The next year was hectic, but on August 5, 1987, Buckhorn Mountain, for all practical purposes, closed. CGC had a new home even though lots of work

still had to be done. Most of the construction for the new ranges was accomplished under contract, but considerable detailed work still was done by members. Dedicated and talented members volunteered their time and expertise to “fine tuning” the new facilities. The membership continued to grow; increasing to 350 in 1988, adding new talent and ideas. But, with growth, problems as well as progress occurred.

Volunteer help from the membership was becoming a problem. Workers for the gun shows and Club maintenance projects were becoming harder and harder to obtain. Most of the work was falling on 40-50 members. Many others felt no obligation to the Club whatsoever. However, the Club still managed to prosper.

On May 13, 1989, the first CGC registered NSSA skeet shoot was held. Approximately 2 ½ months later, on July 29, CGC held its first sporting clays match. All of that required a lot of volunteer help, but as usual, most of the work was done by the same 40-50 members. A lot of needed work was not being done. As a result of this, the Board of Directors brought a ten-hour per year per member work assessment proposition before the general membership. Ballots were mailed and returned at the end of October 1989. The assessment was approved by a 117 to 84 vote. The work hour assessment was implemented in April 1990, just a few weeks before the first registered ATA trap shoot that was scheduled for April 28. However, due to discontent among some club members, the work assessment proposal was rescinded in January 1991. It was later reinstated that year as a Club Policy and remains in effect today.

Shot fall-out from skeet and trap became a problem. Some neighbors were beginning to complain about shot falling on their buildings. It was very apparent that this could become a major problem. In order to alleviate this, the Board of Directors began to investigate the possibility of acquiring additional land. The membership ceiling was increased from 350 to 400 members in early 1991, partly to raise funds for additional land and partly for the expansion of existing facilities. In August 1991, 51 acres adjoining our original 64 acres was purchased. The land was to be used basically as a buffer zone to prevent outside interests from building too close to the ranges. However, it did not solve the shot fall-out problem. Realignment of the skeet and trap fields was the only solution. In order to achieve this, Georgia Freezer and the Wallis brothers worked with CGC to provide a new access road to the ranges. The Wallis brothers agreed to trade a small section of their property to “square-up” the new road for a small section of CGC land that adjoined theirs. Georgia Freezer needed some land for drainage purposes and agreed to pave the new road and make a donation towards moving the trap and skeet fields in exchange for an easement over a small portion of CGC property that adjoined theirs. Realignment of the skeet and trap fields began and was completed in 1992.

The Club’s problems were not over. CGC was experiencing difficulties in producing their major fundraising project – the gun show. Advertising was expensive and the Club lacked the expertise necessary for obtaining suitable and sufficient exhibitors. Despite the ten-hour work assessment, volunteer workers were not adequate for such an endeavor. At that time, Matt Eastman, a professional gun show producer, was interested in the CGC gun shows. He was contacted and negotiations began for him to take over the gun shows. An agreement was made whereby CGC would provide the necessary security for the shows, and he would pay CGC a set fee for two shows per year. He also agreed to pay a nominal fee for us to provide security for two additional shows per year. The contract was signed in 1992 and Matt Eastman assumed control of the CGC gun shows. This arrangement continued through 1998, even though CGC continued to have some difficulty obtaining enough volunteers to provide the security required. A new contract was signed. Mr. Eastman agreed to a minimum number of workers, and CGC would receive a lesser amount of money, but would be paid equally for four shows per year. In the spring of 1998, the Board of Directors notified Mr. Eastman that they were withdrawing from the contract effective May 1999 and thereafter would not be involved in gun shows. The last gun show in which CGC was involved was held in January 1999, thus ending a 30-year tradition.

In the first five years of the new millennium, CGC made steady progress. Membership was increased to 600; new stations and equipment were added to the sporting clays course; a new trap field was constructed; rifle and pistol ranges were revamped and improved; skeet and trap machines were replaced; and improvements were made to the Clubhouse.

(Developed and written by Rad Cook in 1995, revised by Byrd Smith in 2000, and further revised by Gates Scoville in 2000.)

BY-LAWS

ARTICLE I – NAME

The name of this corporation shall be the Cherokee Gun Club, Incorporated.

ARTICLE II – OBJECT

The object of this corporation shall be the encouragement of organized rifle, pistol and shotgun shooting among citizens of the United States residing in our area with a view towards a better knowledge on the part of each citizen of the safe handling and proper care of firearms, as well as improved marksmanship. We encourage the collection of antique and developmentally significant firearms and the legal use of both muzzle-loading and modern firearms in hunting. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III – MEMBERSHIP

- a. **Regular Membership:** Any citizen of the United States, eighteen (18) years of age or older, upon being proposed for membership by two current members in good standing **who personally know the applicant**, may become a member of this corporation on the vote of the Board of Directors after satisfactorily completing a Membership Application, attending either a General Membership or Board of Directors meeting, and upon payment of the usual initiation fee and dues when notified of a vacancy in the membership.
- b. **Life Membership:** Any member who presently holds the status of Life member shall continue in that status. Any future Life memberships will be granted only upon proper resolution by the Board of Directors. All Life members shall be exempt from further annual dues and work hour assessments; however, all Life members will be subject to the same range charges and assessments, other than the work hour assessments, as other members which are set by the Board of Directors from time to time.
- c. **Maximum Membership:** The total maximum membership is established at 700. An increase in members must be presented in a referendum to the membership as an amendment to the Bylaws as provided.

ARTICLE IV - DUES AND ASSESSMENTS

- a. Life members pay no dues or Work Hour assessments.
- b. Annual members are required to pay dues and assessments as required by the Board of Directors. Life Members may be obligated to pay the same assessments as other members other than the Work Hours assessment as determined by the Board of Directors. Under special circumstances the Board of Directors may temporarily suspend the requirement of dues or assessments for any member.
- c. Dues and assessments notices will be emailed to all members in early November. Members must then contact the Membership Secretary by December 1st if they have not received their dues/assessments notice by then. Members who wish to contest work hours reported for the year must contact the Membership Secretary by December 1st. Members who do not contact the Membership Secretary by December 1st will be assumed to have received their dues/assessments notices and to agree with their recorded work hours.

- d. **Dues and assessments are past due if not paid by January 1st.** Mailed renewals received after Jan 1, but postmarked by December 31, will be considered paid on time. Renewals must still be received by the January BOD meeting or member(s) will be dropped. It is the member(s) responsibility to come to the January BOD meeting if they believe their renewal application was not delivered to the Membership Secretary. If a member wishes to appeal non-payment, he/she must do so in person to the Board of Directors at its January meeting. Members who are physically unable to appear in person may present their appeals in writing. **No appeals will be considered after the January Board of Directors meeting.**
- e. Any Life member who has not paid in full all amounts by January 1st will be placed on the Inactive List, and his/her place on the membership list will be declared vacant. When the obligations are satisfied, the Life member will be placed on the bottom of the Club Waiting List, if there is one in effect, otherwise he/she will remain on the Inactive List until a vacancy occurs.
- f. Any Annual member who has not paid in full all amounts owed by January 1st shall be dropped from the membership. For an Annual member to be reinstated, thereafter, a Membership Application must be submitted, and all obligations required of new members, including payment of initiation fees, must be fulfilled. Membership renewals for the year will be closed after the January Board meeting and prospective members on the Waiting List will be contacted once membership vacancies are confirmed. These members will be notified when to report for orientation conducted by the Range Officer or his/her designee.
- g. Any Club member in arrears of dues or other assessments shall not be eligible to vote or enjoy any privileges or benefits offered by the Club.
- h. The locks on the Club property will be changed at the discretion of the Board of Directors.

ARTICLE V – MEETINGS

- a. **Annual Meetings:** The annual meeting of the Club membership will be held on the first Tuesday in December of each year, at which time all officers of the Club will be elected.
- b. **Regular Meetings:** The regular meetings of the Club Membership shall be held on the first Tuesday of each month unless the first Tuesday falls on July 4th or New Year's Day, in which event, the regular meeting of the Club Membership shall be held on the Wednesday following said legal holiday. The purpose of these meetings shall be primarily social and to provide a forum to discuss related topics. No business will be conducted at these meetings unless they qualify either as an annual meeting or as a specially called meeting.
- c. **Board of Directors Meetings:** The operation of the Club shall be conducted through the duly elected Board of Directors, which shall hold its meetings on the third Tuesday of each month and shall be open to all members and prospective members. A Board of Directors meeting may be held in closed session when deemed necessary by the Board.
- d. **Specially Called Meetings:** A special meeting of the Club may be held at any time upon call of the Board of Directors, or upon demand in writing and signed by not less than twenty (20) percent of the members entitled to vote. The place of such meeting shall be fixed by the Board of Directors. The membership will be notified of the date and time of the meeting and the nature of the business which is to be addressed. Such notification will normally be accomplished either through the Club Newsletter, Email or Mailed Notification, Phone Notification or any combination thereof. The purpose of this notification is to preclude the conduct of business, the nature of which is not known to the membership at large.

- e. **Quorum:** At the annual meeting or any specially called meeting, a majority of the members present who are entitled to vote or twenty-five (25) members, whichever is greater, shall constitute a quorum.
- f. **Conduct at Meetings:** Members and guests are expected to conduct themselves appropriately at all meetings. Those members failing to do so will be advised by the Chair that they are out of order and requested to cease their disorderly conduct. If, after being so advised, they remain disorderly, they will be asked to leave the meeting. If they refuse to do so, they will be removed by proper authority.
- g. **Meeting Minutes:** The minutes from all board meetings (scheduled, specially called, or remote conference) shall be posted within 30 days. The only exception would be for on-going inquiries or investigations. These will be noted in the posted minutes and reported within 30 days of the closing of the inquiry or investigation. Minutes from board or membership meetings will be made available when requested by any member at any meeting.

ARTICLE VI - OFFICERS AND BOARD OF DIRECTORS

- a. The elected officers of the Club shall be the President, Vice-President, Secretary and Treasurer. The officers shall be elected by a majority vote by ballot of the members in good standing at the annual meeting of the Club.

A Range Officer and a Membership Secretary will be appointed by a consensus of the incoming Elected Officers of the Club (Article VI,a.).

The President, Vice-President, Secretary, Treasurer, Range Officer and Membership Secretary, along with the Past President, shall constitute the Board of Directors.

The elected and appointed officers shall hold office for one year or until their successors are appointed or elected.

- b. The Board of Directors shall have general supervision and control of all activities of the Club, including, but not limited to, the power to set policy, set dues, approve contracts, enter contracts, set qualifications for membership, and to do such other and needed actions as may be required to operate the Club. Any capital expenditure in excess of five thousand dollars (\$5,000), regardless of the bank account the funds are expended from, shall require approval by a majority vote of members present at a specially called meeting.
- c. Meetings of the Board of Directors shall be regularly held at such time and place as the Board may determine. Specially called Board meetings may be held at any time on call of the President or on demand of any officer or member of the Board of Directors.
- d. A vacancy on the Board of Directors may be filled by a majority vote of the remaining members of the Board. If two or more elected members of the Board vacate their positions, and their positions are simultaneously vacant, a special meeting of the Club shall be called and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in Article VI a. above. A vacancy of one or more appointed members of the Board shall be filled by appointment by the elected officers of the Club as provided in Article VI,a. above. The new officer(s) so appointed shall serve as provided in Article VI a. above.
- e. No officer shall be liable to the corporation or its members for monetary damages for breach of duty of care or other duty as an officer, provided that an officer is not hereby relieved of any legal liability (i) for any appropriation, in violation of his/her duties, of any business opportunity of the corporation, (ii) for acts or omissions not in good faith or which involve intentional misconduct for a knowing violation of law, or (iii) for any transaction from which the officer derived an improper benefit.

- f. Members of the Board of Directors who have a conflict of interest in matters coming before the Board will disclose their interest(s) and abstain from voting on matters related to their interest(s) as appropriate.

ARTICLE VII - DUTIES OF OFFICERS

- a. **President:** The President shall preside at all meetings of the Club and of the Board of Directors when he/she is present. He/she shall be a member ex-officio of all regular and special committees and shall perform all other duties as usually pertain to this office.
- b. **Vice-President:** The Vice-President shall perform the duties of the President in his/her absence or at his/her request.
- c. **Secretary:** The Secretary shall conduct all official correspondence, shall notify members of the Board of Directors of all meetings and shall notify members of specially called and annual meetings, as required in Article V. He/she shall keep true records of all meetings of the Board of Directors and of the Club and have custody of the books and papers of the Club except the Treasurer's book of accounts.
- d. **Treasurer:** The Treasurer shall have financial responsibility of all funds of the Club. Such funds shall only be withdrawn for payment of bills which have been approved by the Board of Directors. The Treasurer shall keep an account of all transactions and shall review, not later than the Board meeting of each month, a complete report of all transactions for the preceding month and post the report in the CGC clubhouse where it will be available for examination by the membership.
- e. He/she will present an annual report for the previous year to the corporation on or before the January Board of Directors meeting.
- f. He/she will assist the Board of Directors in maintaining oversight of the financial activities of each shooting discipline and receive monthly financial reports from each Shoot Coordinator.
- g. **Membership Secretary:** The Membership Secretary shall maintain an accurate record of the Club membership, both current members and applicants. This information shall be provided at meetings of the Board of Directors when requested, at the annual meeting of the Club, and when requested by a member at any meeting. :
- h. All applications for membership in the Club shall be made to the Membership Secretary. He/she shall be responsible for collecting all membership dues and shall remit same to the Treasurer, taking proper receipt thereof.
- i. **Range Officer:** The Range Officer shall be in charge of all range shooting facilities and activities including the following:
- j. He/she shall make recommendations to the President for the appointment and/or removal of the various Shoot Coordinators.
- k. He/she shall supervise the Shoot Coordinators in the scheduling of competitive shooting events and shall publish the calendar for these events no later than August of each year.
- l. He/she shall be responsible for initiating work on roads and range facilities based on his/her own observations and in coordination with the Shoot Coordinators and the Board of Directors.
- m. He/she shall have the authority to spend a monthly allowance for routine maintenance of Club facilities up to a maximum amount approved by the Board of Directors.

- n. He/she shall serve as Chairman of the Safety Committee, appointing members to that Committee at his/her discretion and shall conduct meetings of the Committee as required and report the findings and recommendations of the Committee to the Board of Directors.

ARTICLE VIII - PROBATION, SUSPENSION, OR EXPULSION

PART 1 PROBATION, SUSPENSION & EXPULSION

Any Member may be placed on probation, may be suspended or expelled from membership in accordance with the following provisions:

- a. **Investigation:** In the event that it comes to the attention of the Range Office or the President of the Club that a Member may have committed a safety violation, a rules violation or a violation of the Bylaws, then and in that event, the Range Officer shall conduct an investigation into the alleged conduct, and if the Range Officer deems it appropriate, convene the Safety Committee to conduct an investigation and to define the charges and the Range Officer will make a report to the Board with the Range Officer's recommendation, make recommendation directed to the Board of Directors.
- b. **Charges and Notices:** Upon submission of a report from the Range Officer charging a Member with a safety violation, a rules violation or a violation of the Bylaws, or for any other conduct deemed significant by the Board of Directors, then and in that event, the Board of Directors has the authority to impose probation or may elect to suspend the club benefits or may vote for expulsion, but only after notice and a hearing to the member. The Board of Directors shall first review the alleged safety violation, rules violation, Bylaws violation or other cause deemed significant at a special meeting of the Board following the regular Membership Meeting or at a regularly called Meeting of the Board of Directors, and in the event that a majority of the Board deems the charge worthy of being further pursued, then and in that event, the Board shall set a date certain for a hearing, which date shall be more than eighteen (18) days following the date that the Board deems the violation to be sufficiently worthy of a hearing for probation, suspension or expulsion. Notice of said hearing shall be given by the Secretary to the affected Member in writing by first class mail and certified mail, return receipt requested, setting forth the alleged safety violations, rules violation, violation of Bylaws, or other significant cause and shall specify the date on which a hearing before the Board will be held. In the event that the Membership Secretary has on file an email address for the Member being charged, then the Secretary shall also give notice to the Member of the charges by email. The email notice is in addition to the first-class mail and certified mail notices. In the event that the Board of Directors, upon receipt of the charges, deems the charges serious enough where the Member is charged with a safety violation, then the Board may impose a temporary suspension on Club privileges pending the hearing provided for herein.
- c. **Conduct of Hearing:** Said hearing shall be held in an open Board Meeting at the clubhouse on the club property. The first-class mail notice to the Member, as well as the certified mail notice to the member, shall be deemed delivered on the third (3rd) business day following the date of mailing of such notice. In the event notice is given by email, it shall be deemed delivered on the date sent, unless it is returned undeliverable to the Secretary's email folder. The Secretary shall certify the giving of such notice to the Board of Directors prior to commencing the hearing by the Board of Directors on the alleged violation. At the Board meeting, which shall be more than twenty-one days following the date of mailing of the Notice, the Member being charged will be accorded a full hearing. At the hearing before the Board of Directors, the charges shall be supported by Affidavits or Exhibits or the testimony of a Member and may include the Investigative Report and Recommendations of the Range Officer or the Safety Committee or both where appropriate. The Member being charged shall then

have an opportunity to respond and to call witnesses to refute the charges. Upon conclusion of the evidence, the Board at the Board's discretion may discuss the evidence prior to any motion being made by a Board Member as to the possible punishment for the alleged violation. The discussion of the Board is not open for input from the Members of the Club, and the Board may elect to retire to consider their decision in executive session. After discussion, in the event of a Motion for Probation, Suspension or Expulsion, duly seconded, any penalties for probation, suspension or expulsion shall require a two-thirds (2/3) affirmative vote of the Members of the Board present at said meeting to impose sanctions on the Member.

- d. **Probation:** In the event that a period of probation is established by the Board, the period of probation shall not exceed one year, and the Board may impose such conditions on such probation as the Board deems appropriate. After the period of probation, if the Member has not been in violation of the terms of that probation, the Member shall be restored to the full privileges of Membership. Members who violate the terms of their probation are subject to further Board action at a meeting duly called by the Board and after notice to the Member given in accordance with the provisions of Subparagraph (a) above.
- e. **Suspension:** A vote for suspension shall not exceed 3 years. A Member placed on suspension shall not be allowed on CGC property, even as a guest or to participate in any given shoots by any of the shooting disciplines of the Club during the period of their suspension. A Member placed on suspension shall be required to pay their annual dues and assessments during the period of suspension, and they shall not be allowed to accumulate any work hour credits against dues.
- f. **Expulsion from Membership:** Any Member who is expelled from membership of the Club may not thereafter reapply for membership in the Club. Said Member shall immediately surrender his or her badge and keys and any electronic devices providing access to the Club property immediately upon the Board's action. In the event the Member files an appeal and is successful on the appeal, said membership badge, keys and electronic device providing access to the club will be returned to the Member. In the event the appeal is not successful, then and in that event, the expulsion is permanent and shall preclude that member from participating in any shoots as a guest or any of the club discipline shoots and is forever barred from access to the Club property. In the event that the expelled Member has a family member who has possession of a badge, keys or any electronic devices providing access to the Club property, said family member shall also surrender said badge, keys and electronic devices within ten (10) days of the Board's action.
- g. **Appeal of Board Decision to Membership:** If the Member who has been placed on suspension, or has been expelled, said Member shall have a right of appeal to the membership provided that said Member gives written notice of their election to appeal their probation, suspension or expulsion to the Secretary or the President of the Club within fifteen (15) calendar days of the date of the decision of the Member's right to appeal to the Membership. Said appeal shall be before the members at a Special Meeting of the Club. Notice of said Special Meeting of the membership shall be given by publication in the Club Newsletter which shall be given at least fifteen (15) calendar days prior to the specially called meeting. Publication of said Notice of Appeal shall be set forth prominently in the Newsletter in all bold type on the first page of the Newsletter, and notice shall be deemed given as of the date of the publication of said Newsletter. At the hearing on appeal, the Secretary of the Club shall read the original charges, supporting Affidavits, and will read or display the accompanying exhibits and will read the Minutes of the Special Meeting of the Board of Directors, at which the charges were read and action taken. A full hearing will be given regarding the charges and the accuser and the accused, and on appeal to the Membership, the accuser and the accused may present such witnesses, either in person or by sworn Affidavit for consideration by the Membership then-present.

The Members will be afforded an opportunity to discuss the charges and make their views known through designated Member Representatives identified to the President of the Club prior to commencing the appeal proceedings. Such designated representatives shall be limited to 15 minutes for each side, either pro or con, with respect to the probation, suspension or expulsion. A vote will be taken by secret ballot of the Members present in good standing and two-thirds (2/3) vote will be required to reverse the action of the Board of Directors. The vote shall be on the question of “whether or not the action of the Board of Directors in issuing probation, suspension or expulsion be upheld?”. All Members wishing to vote on these matters must wear their membership badges at such meeting. Non-members will be excluded from the clubhouse during the appeal process unless such non-member happens to be a witness for either the accuser or the accused.

- h. Access to Club for Appeal:** The Member who is suspended or expelled shall be entitled to access to the club for the purposes of the Appeal Hearing.
- i. Probation, Suspension or Expulsion of a Family Member:** In the event that the individual charged with the safety violation, rules violation or other violation deemed significant by the Range Officer, is a family member or a Class B family member, then and in that event, the procedures afforded a Member specified in subparagraphs (a) through (h) shall be followed.
- j. Probation, Suspension or Expulsion of an Officer:** If a Member who is placed on probation, suspension or is expelled from the Club, and in the event said Member is an Officer or Shooting Coordinator of the Club, the office held by such Member shall be declared immediately vacant, subject to the rights of appeal as provided hereinafter. In the event that the Member so put on probation, suspension or expelled occupies the official capacity of Range Officer or Membership Secretary, then the Elected Officers (Article VI, a.) of the Club shall have the authority to appoint a replacement. If the member so expelled holds any other office, then and in that event, a majority of the Board of Directors may appoint an individual to serve in that office for the unexpired term of the Member so expelled.

PART 2. REMOVAL OF AN OFFICER

Any officer may be removed as an officer in accordance with the following procedure:

- a.** Any Member in good standing (Good Standing shall mean the member is not on probation or suspension) or not in process of proceedings under Part 1 of this Article, may file a written Petition for the removal of an officer setting forth with particularity the grounds for such removal. Said Petition for Removal shall be delivered to the President and Secretary of the club who shall provide a copy of the Petition to the members of the Board of Directors and to the officer sought to be removed in writing, and if the Board of Directors deems said allegations of the Petition to be worthy of consideration by the Membership by a two-thirds (2/3) affirmative vote of the Board of Directors, then and in that event, notice shall be given to the Members of the Club for removal of an officer, setting forth the name of the officer, the position held, and the essential allegations of the Petition in the Newsletter, which shall set a date for a full hearing before the Membership at a specially-called meeting which shall coincide with a regular meeting night of the Members of the Club. Said notice in the Newsletter shall be published in bold print and shall be given at least twenty (20) days prior to the date of the meeting on the hearing for the removal of the officer. A copy of the notice shall be mailed to the officer by first class mail within three (3) business days following the date of the Board Meeting at which the Petition for Removal of an Officer was deemed of sufficient merit to be worthy of presentation to the membership.

- b. At the meeting of the membership, the person petitioning the Board for the removal of the officer shall present the case against the officer personally and by witnesses, and the officer shall have the right to defend the charges personally and through witnesses. Upon the conclusion of the evidence, then the issue of whether or not the particular officer shall be removed shall be submitted to the Membership for vote by secret ballot, and it shall be required that two-thirds (2/3) of the members present at such meeting must vote for removal of the officer as an officer for any such removal to be effective.” All members wishing to vote on the issue must wear their membership badges at such meeting. Non-members will be excluded from the clubhouse during the hearing and the vote unless such non-member happens to be a witness for either the accuser or the accused. If such officer is removed, and if such officer is either the Range Officer or the Membership Secretary, the Elected Officers (Article VI, a.) shall have the right and authority to appoint a new individual to fill said position. In the event that the officer being removed occupies any other capacity, then and in that event, the Board of Directors shall have the right to fill said vacancy for the unexpired term of the Board Member so removed.

ARTICLE IX – AMENDMENTS

Any proposed amendments to the By-Laws must be introduced in writing by any member of the Club at any Board of Directors Meeting on or before the October BOD meeting. No new proposed amendments can be presented at the November BOD meeting. Notice of the proposed amendment shall be made available to the membership via electronic notification in the October newsletter, which will allow for the 30 day notification to members prior to the annual meeting. Amendments previously submitted shall be brought up at the November BOD meeting for discussion. Amendments to the By-Laws can only be voted on at the annual meeting (Article V, Section A.) and shall require a two-thirds (2/3) vote of the members present to pass. There is no notice required to amend a proposed amendment; but any amendments to the proposed amendment made from the floor must be germane to the original amendment, shall not delay action on the original amendment, and must be done at the November BOD meeting.

ARTICLE X - PARLIAMENTARY AUTHORITY

Roberts Rules of Order shall be the parliamentary authority of all matters not covered by the Bylaws of this corporation.

ARTICLE XI – NOMINATIONS

A Nominations Committee shall consist of the Past President as Chairman and ex-officio (nonvoting), and one person from each organized shooting activity. The person from each organized shooting activity shall be the Shoot Coordinator or his/her designated representative from the Club membership.

The Nominations Committee shall convene, before the October Board of Directors Meeting; select a nominee for President, Vice-President, Secretary, and Treasurer; and present the proposed slate of Officers to the members present at the October Board of Directors Meeting each year. The Chairman will then solicit nominations from the floor at the October BOD Meeting. Any nomination from the floor must be seconded and the nominee must agree to serve if elected.

The nominations will then be closed. The Chairman shall publish the list of nominees in the October Newsletter, and conduct the election at the December annual general membership meeting. If there are more than two candidates running for an office, and one candidate does not receive a majority (50% + 1), the winner will then be decided in a run-off election between the two candidates receiving the most votes. This run-off election will be conducted immediately at the same December Annual Meeting. Members eligible to

vote must appear in person and must wear their membership badge in order to vote. Absentee voting is not allowed at the annual general membership meeting or any other meeting where a vote is taken.

ARTICLE XII – DISSOLUTION

The Club may be voluntarily dissolved only upon resolution of the Board of Directors introduced at a meeting specially called for that purpose. The membership shall be given thirty (30) days written notice that the resolution has been introduced and the date of the meeting at which the question is to be considered.

If, after notice, the resolution is approved by at least two-thirds (2/3) of the members present at the next meeting, then the question shall be put to the membership in written form by mail with instructions that ballots be returned to the Secretary at the return address on the ballot. The membership shall also be notified that they may appear in person to vote at the meeting which shall be called for the purpose, the time and date which shall be included on the notice and no more than forty-five (45) days from the date of the meeting at which the resolution is approved.

The Club may be dissolved by the affirmative vote of two-thirds (2/3) of the combined members either attending the meeting or returning ballots by the time of the meeting. If the resolution is approved, the Club assets shall be sold, the debts paid, and the net proceeds donated to the unrestricted use of the National Rifle Association.

ARTICLE XIII - FINANCIAL ACCOUNTING FOR THE SHOOTING DISCIPLINES

- a. Each of the Shoot Coordinators shall be accountable for the finances of his/her discipline and each discipline shall maintain its own checking account. The financial institution which provides the checking account shall be selected by the Board of Directors. Shoot Coordinators are responsible for operating their disciplines in a manner consistent with the best interests of CGC and its members. Each discipline's financial records should be in sufficient detail to properly document income and expenses. A simple voucher system is strongly recommended in this regard.
- b. The Board of Directors permits considerable discretion on the part of each Shoot Coordinator in the use of funds to promote his/her shooting activity. However, these funds are the property of CGC and are subject to the supervision of the Treasurer and the Board of Directors who, at their discretion, shall require periodic reports of these funds.
- c. Seed money from the Treasury to promote a discipline may be provided by the Board of Directors. When this is done, the seed money need not be repaid. This is not to be confused with a loan to purchase major items of equipment, which must be repaid in regular payments agreed on in advance.
- d. Profits from any activity are encouraged, although the primary goal of all disciplines is to provide the maximum opportunity for the enjoyment of club members. Each discipline is expected to become self-sustaining.
- e. As with funds, all property purchased by or donated to each discipline automatically becomes the property of CGC. Privately owned property will not be allowed to remain at the Club permanently but will be removed by the owner as soon as practicable. The Board of Directors will determine the disposition of private property if it is not removed within a reasonable time. This does not preclude requesting an exception from the Board for long term storage of private property provided that it is separated or marked in such a way that it can be readily identified as private property. However, the Club assumes no responsibility for such property. Shoot Coordinators are responsible for maintaining accurate, updated inventories of all structures and property under their control.

- f.** Shooter fees are set by the BOD. A shooter fee is a user fee charged per non-member participant in a discipline shoot for the use of the club's facilities. The shoot coordinator will remit the shooter fee per day to the treasurer for each non-member participant in their discipline shoots.
- g.** Shoot Coordinators shall not have a contractual agreement or relationship with their discipline or CGC. Furthermore, they cannot serve as Shoot Coordinators if they hold stock, have any financial interest, or are the agent or officer of any corporation having an agreement or relationship with their discipline or CGC.
- h.** Disciplines may solicit commercial sponsors for matches or other events; however, the sponsor must agree not to use or mention CGC, or the discipline, in any advertising or promotional activity.

POLICIES

CGC Governing Policy

It is an overall governing policy of CGC that all operations that the club holds and allows organizations using CGC Resources and Property will be performed in accordance with all Federal, State and Local regulations. This includes but is not limited to compliance to our Non-profit 503(c)4 Organization, and ATF Regulation. This may include the requirement to use independent legal and/or financial advisors to ensure these requirements are met.

Policies are guidelines established by the Board of Directors for the autonomous operation of the Club. They are established for the benefit and welfare of individual Club members and CGC as a whole.

The following policies have been adopted over a period of more than thirty years. They cover a wide variety of subjects and apply to all members. Existing policies may be changed, modified, expanded or deleted at any time and new policies may be made from time to time when deemed necessary and as activities change, as determined by the Board of Directors. **It is the responsibility of each member to become familiar with all Club policies and to abide by them.**

For the purpose of the CGC Policies and the Rules the use of the words Annual and Regular will be considered synonymous with reference to a type or classification of a CGC members.

Any violation of any of the Policies and Rules will result in disciplinary action at the discretion of the BOD.

SECTION A - PROMOTION OF SHOOTING SPORTS

It is the policy of CGC to promote shooting sports, particularly directed at encouraging young men and women to compete at all levels. Members are encouraged to inform the Board of Directors when such individuals or groups should be considered for appropriate support, including monetary donations. Consideration will be given on a case-by-case basis.

SECTION B - NATIONAL RIFLE ASSOCIATION REQUIREMENT

All Annual, Life and "B" Family Members of CGC and all applicants for membership in CGC must be members of one of the approved Second Amendment Rights Advocacy Groups listed in Schedule E – Second Amendment Rights Advocacy Groups. It is the responsibility of each member, under the honor system, to maintain his/her membership. Failure to maintain membership in one of the approved groups is a violation of CGC policy and can result in a loss of CGC membership.

SECTION C - MEMBERSHIP ROSTERS

Membership rosters are prepared and maintained by the Membership Secretary and are provided only to members of the Board of Directors and certain other members whose duties require them to have access to such information. **Further reproduction or distribution of these rosters is prohibited without the express consent of the Board of Directors.** Rosters will have on the heading "Master Roster" and will not contain any reference to CGC. Any other listings which contain the names of Club members as well as their addresses and/or phone numbers are strongly discouraged. **The roster is for use for Club business only, no personal or political agenda. Communication to the general membership will be done in a fashion so Addresses, Phone Numbers and email addresses are not shared.**

SECTION D - MEMBERSHIP REQUIREMENTS

- a. Membership in CGC is available without regard to race, gender, creed or religion. Applicants must meet all other requirements.
- b. Anyone desiring to become a member of CGC must be sponsored by two (2) current members as prescribed in BY-LAWS - ARTICLE III – MEMBERSHIP. Date of application shall be the date that the completed Membership Application is turned in to the Membership Secretary **with both sponsor signatures**. Applications will only be provided at General Membership or Board of Directors meetings and must be returned with all signatures by the end of the meeting. Incomplete applications will not be accepted, and prospective members will not be placed on the Club Waiting List until they have submitted a completed application to the Membership Secretary.
- c. Anyone desiring to become a member of CGC **at time of application must:**
 - 1. Must be a U.S. citizen.
 - 2. Shall submit a proof of their Membership to an approved Second Amendment Rights Advocacy Group listed in Schedule E – Second Amendment Rights Advocacy Groups.
 - 3. Shall submit a copy of their current Driver's License.
 - 4. Applicants Twenty-one (21) years or older shall submit proof of either a valid Weapons Carry Permit, Law Enforcement Credentials recognized by the State of Georgia or Law Enforcement Officers Safety Act (Federal Law). Applicants between the ages of Eighteen (18) and Twenty-one (21) years of age shall submit certified proof that they have passed a criminal background check.
 - 5. Submit a non-refundable application fee: See Schedule B – Fees.. This application fee will be applied to the Initiation Fee in effect at time membership is offered. In special or rare circumstances, the Board of Directors may refund the application fee upon written request of the applicant.
 - 6. Undergo a Range Orientation by the Range Officer or his/her appointed designee sometime in the future.
 - 7. Complete and sign a Member Waiver of Liability form Reference SECTION M - WAIVER OF LIABILITY (WoL).
 - 8. The applicant must be accompanied by both sponsors at the time that the application is submitted to the Membership Secretary. Both sponsors must attest to the fact that they personally know the applicant and that the applicant is a Safe and Responsible gun owner.
 - 9. Applicants must bring copies of all required documents when application is submitted. (CGC) will not make copies of any documents for application.
- d. The amount of the new member Initiation Fee (including the member's first year's dues) is defined in Schedule B – Fees of this document.
- e. The initiation fee is due immediately when membership is offered and accepted following completion of Range Orientation.
- f. New members will receive a current copy of the By-Laws, Policies, and Range and Safety Rules, a club key, and an access card. Your access card serves as your membership badge.
- g. Vacancies in membership will be filled from the Waiting list based on the earliest date and time the completed Membership Application is received and processed by the Membership Secretary.
- h. The maximum number of applicants on the Waiting List shall not exceed fifty (50).

- i. In the event of the death of a CGC member in good standing, that member's spouse who meets all requirements listed under Membership Requirements of the rule book, and has attended new member orientation, and other requirements as set forth in section: Provision Regarding Spouses, has previously been issued a family member "B" badge and key; that "B" member shall be allowed to assume the primary club membership position (A), upon completion of a membership application with the recommendation of two current members in good standing who personally know the applicant and with approval of the Board of Directors, accompanied by the payment of new member initiation fee. Initiation fee must be paid within 90 days of death of the (A) member. All membership requirements would immediately transfer to the new primary member. Other than as explained in this section, no membership is transferable.

SECTION E – MEMBERSHIP CLASSIFICATION

- a. **Honorary Life Members:** Honorary Life members are just that – honorary. They are not counted in the membership ceiling limit, they do not receive a key or the Newsletter, nor have a vote in Club affairs. Honorary Life members are appointed by resolution of the Board of Directors for outstanding services or achievements at CGC. They do not pay dues or assessments.
- b. **Life Members (members of record):** Life memberships were sold for a three-month period in 1986 and then closed. Life members pay no dues and are exempt from the Work Hour Assessment. Life members, in order to remain active, must fulfill all other financial obligations required of any other Club member. Life Members must also notify the Membership Secretary each year in writing (either by email or letter) during the months of November and December that they intend to remain in Active Status. Failing to do so they will be placed in Inactive Status and their position on the roster declared vacant. There shall be no "buy backs" of Life memberships. See BY-LAWS - ARTICLE III – MEMBERSHIP "b".
- c. **Annual Members (members of record):** Annual membership is defined in the BY-LAWS - ARTICLE III – MEMBERSHIP. These members are subject to annual dues along with other assessments and requirements established by the Board of Directors.
- d. **Inactive Members:** Inactive members are Life or Annual members who have not fulfilled their financial or other obligations to the Club, **or** members who request, in writing, that they be placed on the Inactive membership list. See BY-LAWS - ARTICLE IV - DUES AND ASSESSMENTS, b. and c., as well as "Inactive Status", below. They are not counted in the membership ceiling limit.
- e. **"B" Members and their requirements:** A "B" member must be spouse of a club member. They are not counted in the membership ceiling limit. If a spouse wants to become a "B" member he/she must meet the same requirements as regular member as listed in membership requirements (item 1-4,6, 7, and 9) and pay a \$25 per year key assessment. Keys may only be obtainable from the Membership Secretary. A "B" member has all the rights and responsibilities of a regular member, except a "B" member shall not:
 - 1. Make keys available to children.
 - 2. Be allowed to vote.
 - 3. Be entitled to hold any office
 - 4. Be appointed to any official or unofficial position within the Club, such as shooting coordinator or any other position.
 - 5. Be required to do work hours.
 - 6. Pay dues, pay an initiation fee, or pay assessments (with the exception of the annual key assessment).

TERMINATION: A “B” Membership may be terminated for any reason that a member’s membership may be terminated, suspended or revoked.

If a regular member’s membership is terminated, the “B” membership is automatically and instantaneously terminated on the same date. In such an event, keys and name tags shall be surrendered to the Membership Secretary upon demand by an officer of the Club. The one exception to this rule is stated under membership requirement paragraph (i).

SECTION F - OFFICERS AND BOD QUALIFICATIONS

- a. A candidate must have been a member of CGC in good standing for a minimum of 2 consecutive years before being eligible to be elected or appointed to the BOD.
- b. The time a “B” Member has been a “B” Member will be applied towards the 2-year requirement.

SECTION G - BOD QUORUM REQUIREMENTS

In order to conduct business at a BOD meeting, a minimum of four (4) BOD members must be present.

SECTION H - NEWSLETTER

All CGC newsletters will be electronic only. The newsletter will be sent by email to members and the newsletter will be published on the website.

SECTION I - WORK ASSESSMENTS

Work assessments are established for all members by the Board of Directors. Changes to work assessments will be published in the Newsletter. Members who do not perform the work must pay the assessment for the hours they did not work. No member may work and credit that time to another member, nor may someone who is not a member work and have that time credited to a member. Hours worked in excess of the established number per year may not be carried over to another year and will not be recorded.

Rules for Work Hours

- a. All work hours must be pre-approved by the Shoot Coordinator or CGC Club Officer.
- b. All hours worked must be recorded the same day in the Work Hour Logbook maintained in the Clubhouse. Otherwise, within 72 hours, you must contact whoever authorized your work and request they enter your work hours in the logbook. It is each member’s responsibility to enter work hours and to ensure that the entry is verified. A Shoot Coordinator, his/her designated representative, or a CGC Club Officer must initial entries in the Work Hour Logbook or they will not be recorded and credited by the Membership Secretary. If doubt exists concerning the work, the Shoot Coordinator will consult the Board of Directors for a ruling. The Board of Directors has the authority to award work hours to members who perform certain recurring work or duties for the Club. Shoot Coordinators and Board members are automatically credited with annual work hours due to the nature of their duties.
- c. Hours start when work starts, not the arrival/departure time. Only time spent doing actual work being performed counts toward work hours.
- d. No more than 10 hours per year will be recorded. No carry over hours are permitted.
- e. The Shoot Coordinator or any CGC Board Member will be responsible to ensure the above criteria are met by members who are performing the work hours as well as signing off work hours in the logbook.
- f. Members who are unable to perform work or other services for the Club due to physical limitations or other reasons must apply in writing to the Board of Directors for work hour credit or exemption. Members who are paid by CGC for their labor are not allowed to claim work hour credit for that labor.

- g. Each member's work hour credit is listed at the end of the monthly electronic club Newsletter.
- h. The work hour book will have recorded in it the name of the member performing the work, the work performed, the name of the shoot coordinator or the Club Officer that authorized the work, and their signature showing that they have signed off on the work.

SECTION J - INACTIVE STATUS

Any **active member** (Life or Annual) **who is in good standing** and desires to be removed from Active status because of health, job relocation, moving away from the area, or other good personal reason and may want to return to Active status at a later date may be placed in an Inactive status by:

- a. Notifying CGC **in writing** at Cherokee Gun Club, P.O. Box 941, Gainesville, GA 30503 of their intent and reasons for such a request;
- b. Being a member in good standing and having no outstanding obligations to CGC at the time of such request;
- c. Stating the exact date Inactive status is to begin, e.g. July 1, 2005;
- d. Stating the duration, if known, or best approximate time of the expected Inactive status;
- e. Returning his/her membership badge and key with the letter requesting Inactive status. Life members may retain their membership badges but must return keys. Work assessments and dues will not accrue while in Inactive status. However, a member will be responsible for any work hour or other assessment(s) incurred prior to being placed on Inactive status. No membership badge or key will be issued to members in Inactive status, nor will they receive the Newsletter or have a vote in Club affairs.

Upon desiring to return to Active status, the member shall notify CGC, **in writing**, at the above address, of such intent. Upon return, the member will be required to pay prorated dues and prorated work hour assessments (or actually perform the work) for the year in which they return to Active status. In addition, any assessment(s) made upon the general membership during the time of Inactive status, other than work hours, must also be paid, and (ii) the member must attend a Range Orientation conducted by the Range Officer or his/her designee.

SECTION K - PUBLIC RELATIONS

Members are not to involve CGC when communicating in any fashion with the media without prior approval of the Board of Directors. This in no way is intended to restrict any member's right to communicate with the media on matters not directly related to the Club. At the discretion of the Board, members who are in frequent contact with the media concerning activities sponsored or assisted by CGC, may be granted blanket authority for such contact without Board approval.

SECTION L - FAMILY MEMBERS

A family member is considered a guest and is subject to all guest requirements except a family member does not pay a Guest Range Fee and pays member rates for clay targets. "Family" is defined as the member, member's spouse, member's spouses' parents, member's children, member's children's spouses, member's parents, member's grandparents, member's grandchildren and member's brothers and sisters. However, these family members must be accompanied by their member of record in good standing, except with respect to "B" members.

Children under the age of eighteen (18) must be under the DIRECT supervision of an adult at all times while on Club property. Children under the age of eight (8) will not be allowed past the clubhouse & parking lot.

The Family membership is an amenity that is appurtenant to a club member's membership. Because it is an amenity and not a full membership, family members shall not:

- a. Be allowed to vote.
- b. Be entitled to hold any office.
- c. Be appointed to any official or unofficial position within the Club, such as shooting coordinator or any other position.

SECTION M - WAIVER OF LIABILITY (WoL)

CGC Waiver of Liability can be in paper or electronic form; they will be maintained based on the CGC Documentation Retention Procedure, contact a CGC Board Member for details.

- a. CGC Membership Secretary will permanently maintain a paper or an electronic WoL on all CGC and “B” members.
- b. Range Officer will maintain daily paper WoL on all Guests (Family and other).
- c. Life, Annual or “B” members will only need to sign a Waiver of Liability form one time. CGC Members and “B” members will show their badge to the shoot coordinator as proof that they have signed the waiver form.
- d. Guests and family members must complete, sign and put in the designated area of the club house a WoL each and every day they come onto the property and before going to any range, unless they are participating in a club sanctioned match or activity as a waiver will be signed at the match location.
- e. Non-member participants in league shoots, monthly discipline shoots, or registered shoots must sign a WoL form annually. It is the option of the Shoot Coordinator whether to have WoL signed at every match. It must be given to the shoot coordinator and he or she must log their name into their logbook. The WoL will be good for the duration of the league or for the year as it pertains to the monthly discipline shoot or registered discipline shoot. Annually being defined as Jan 01 to Dec 31.

SECTION N - GUESTS

Active Life and Annual members in good standing are allowed to bring a maximum number of guest shooters as follows:

- a. All members are allowed to bring up to 4 guests. It is the member’s responsibility to ensure that guests are safe shooters, and that his/her guests understand and comply with the safety rules and standards which apply to the firearm(s) they are shooting. If a member cannot be certain of those conditions, it is his/her responsibility to exercise whatever degree of supervision is necessary, even if it means that only one of them will shoot at a time.
- b. All Guests, Family Members, and Youth Guests without regards to shooting or observing are required to sign a WoL, sign in and out at the club house, and wear a visible name tag. See: POLICIES SECTION M - WAIVER OF LIABILITY (WoL)
- c. On the Pistol Ranges all guests and the member are required to only use one bay. For safety reasons, only 2 of the 4 guests may be on the firing line at the same time.
- d. On the Rifle Ranges due to limited shooting stations, members with multiple guests are required to yield to other members sharing the stations.

- e. On the Skeet, Trap and Sporting Clays Ranges all guests must remain with the member at all times.
- f. It is the responsibility of the club member to make sure the guests understand the policies and rules of CGC and that their guests adhere to them. Guest shooters and observers must sign and complete a guest Waiver of Liability and put it in the designated area in the clubhouse each and every day they come on the property, before going to any range.
- g. Participants who attend open matches and wish to use the Club ranges after the open match must be sponsored by a member and must sign in, pay all appropriate guest and range fees, complete and sign a Guest Waiver of Liability, and put it in the designated area in the clubhouse before going to any range.
- h. Exceptions to the above must be approved in advance by the Board of Directors on a case-by-case basis.
- i. Guest shooters must pay a Range Fee per day per guest.
- j. Youth shooters from the age of 8 to before their 19th birthday do not pay a guest range fee or a shooter fee, and they pay the member's rate for clay targets.
- k. Family members are considered guests, but they do not pay the Guest Range Fee. However, they must wear name tags and sign in and out just as members and other guests are required to do. The family member must also complete, sign and put in the designated area in the clubhouse a Guest Waiver of Liability each and every day they come onto the property, before going to any range.
- l. By special arrangement through the Board of Directors, groups of guests in excess of the numbers in a. and b. above, may be accommodated. This is permitted on occasion and usually is treated as a special event for which fees are charged and prior approval obtained from the Board of Directors.
- m. Members are totally responsible for the actions and conduct of their guests, who must remain with the member and under his/her direct supervision at all times. Rudeness and Ill-Mannered conduct will not be tolerated on the part of members or guests. Disciplinary action may be taken against any member for unacceptable conduct by the member or such conduct on the part of his/her guest(s). Guests whose conduct is unacceptable will be asked to leave the premises.
- n. Guests are subject to all the applicable Club Policies, Range and Safety rules.
- o. If a Guest commits a safety infraction, the member must assume full responsibility for the infraction, just as if He or She were the one who committed it.

SECTION O - YOUTH PROGRAM

The Youth Program includes all shooting disciplines at CGC. With an eye toward accountability, continuity and safety, coupled with keeping the Range Officer fully informed, the CGC Youth Program may be expanded to allow multiple meetings per month. Expansion of the discipline scope would include all activities and shooting disciplines by teams, clubs, and individuals which meet the age requirements.

Standardization of Requirements for teams and groups:

1. Age limit is 8 years old through High School graduation. Anyone not in this range is considered an adult and will pay regular guest and target fees.
2. Each shooter is required to have completed the Hunter Safety Course or an equivalent firearms safety course.

3. Shooters, guests and guardians will be subject to standard CGC sign-in and Waiver requirements for shooters and guest.
4. A waiver will be good from the start date through the duration of the activity.
5. Each organization is required to do physical work on CGC ranges before, during or after each visit. Example: loading equipment, range clean up, etc.
6. Coordinators must forward the shooting schedule and range requirements to the Range Officer for approval 45 days in advance. "Rain dates" will only be allowed based on range availability.
7. Youth Program shooters will pay member's per-round fee for Trap, Skeet and Sporting Clay targets. No other fees apply.
8. Payment will be accompanied by the CGC sign-in sheet and Waivers will be kept on file by the Youth Program.

Since one of our main objectives as a gun club is to promote shooting sports for young men and women, any youth eight (8) to before their 19th birthday can shoot all the shotgun disciplines for the same cost per 25 targets as members pay and do not have to pay a guest range fee as long as they are signed in as a shooter and sponsored by a member for that day. There is no guest range fee for youth shooting Pistol or Rifle if they are eight (8) years old up to and including eighteen (18) years old. Family members are covered in a separate section.

SECTION Q - FEES

Fees as defined by the CGC Board of Directors are subject to change, Club Fees are defined as following: For the specific values: See Schedule B – Fees of this document

- a. Membership Application (allows a person to be placed on the waiting list). This is non-refundable.
- b. Membership Initiation due upon offer and acceptance of membership to the club and completion of Range Orientation (the Membership Application fee if paid will be applied to this amount).
- c. Membership Dues Required of annual members per year
- d. Workhour Assessment: per hour not worked up to the maximum limit
- e. Additional Key (required of all "B" Members annually)
- f. Late Membership Renewals:

A late fee is applied to membership renewals that are not received in accordance to the **Error! Reference source not found.-Error! Reference source not found.** .

- g. Guest Range Fee

See: "**Error! Reference source not found.-Error! Reference source not found., Error! Reference source not found., Error! Reference source not found.**" for the definition of these groups.

Family Members: No Guest Range Fee.

"Age 8 to before their 19th birthday: No Guest Range Fee.

(All others): Required to pay the Daily Guest Range Fee

- h. Clay Targets

Applied for Skeet, Trap and Sporting Clays based on a round of 25 targets. Partial rounds require the full fee to be paid.

SECTION R - ASSISTANT RANGE OFFICER

He or she will have the same authority as the range officer but will not be a member of the BOD.

SECTION S - RANGE ORIENTATION

Every member of Cherokee Gun Club must attend a Range Orientation, conducted by the Range Officer or his/her designee, before being issued a key to Club property. The orientation will cover all Policies and Range and Safety Rules of the Club, as well as the operation of the Club equipment and machinery. It shall also include any other matters or topics as may be deemed appropriate by the instructor or the Board of Directors. Orientation or re-orientation may be necessary from time to time as the facilities change or whenever deemed necessary by the Range Officer and the Board of Directors.

SECTION T - SHOOT COORDINATORS

Shoot Coordinators are charged with the overall responsibility for their discipline's operational and financial activities. Details of the financial aspects are contained in BY-LAWS - ARTICLE XIII - FINANCIAL ACCOUNTING FOR THE SHOOTING DISCIPLINES I. While Shoot Coordinators may delegate their duties to individuals or committees, **they alone are held responsible for all facets of their discipline's operation.** Their duties are as follows:

- a. In case of Emergency, the Emergency contact number should only be given to the Emergency Response Team. Emergency contact numbers should not be used by club members to contact family members.
- b. All range operations under their control must be conducted with safety as the primary goal.
- c. They will ensure that their discipline always operates in the best interest of CGC.
- d. They will ensure that the funds generated by their discipline's activities are safeguarded at all times. They will furnish financial reports as required by the Treasurer and the Board of Directors
- e. They are responsible for safeguarding all Club property under their control. Club property includes all property acquired with funds generated by the discipline's activities or donated from a private source. They will furnish updated property inventories at least annually as required by the Board of Directors.
- f. Shoot Coordinators who wish to make any expenditure in excess of two thousand five hundred dollars (\$2,500) from their discipline's individual account must obtain prior approval from the Board of Directors. For any expenditure in excess of five thousand dollars (\$5,000) from their discipline's individual account, Shoot Coordinators must obtain prior approval from the Board of Directors and approval by a majority vote of members present at a specially called meeting.
- g. They are responsible for scheduling their matches and providing the dates of those matches to the Range officer who will in turn post those dates on the Club Calendar. They also coordinate their schedules annually with the Range Officer. Annual schedules must be submitted to the Range Officer by August for the next year as prescribed in BY-LAWS - ARTICLE VII - DUTIES OF OFFICERS. They must ensure that items for publication in the Newsletter are submitted to the Newsletter Editor by the Board of Directors meeting each month.
- h. They are responsible for having every participant of their matches complete and sign a Waiver of Liability (Paper or Electronic - only exceptions are CGC Members and B Members who are wearing their club badge.) WoL must be kept on file for three years, by any means, paper or electronic. Waivers for CGC club events, including league shoots and monthly matches, must be completed by every non-member at their initial sign in and will be held by the Shoot Coordinator for the duration of the calendar year. New shooters must be added to and their names recorded in the logbook after signing their WoL Only one waiver will be required for that event/discipline for the rest of the calendar year. WoL are valid from January 01 thru December 31 of that calendar year.
- i. During setup for a match on pistol bays, ALL steel or metal items and target boards on the range, MUST be positioned behind the first firing point.
- j. After a match all ranges must be restored to the previous shooting configuration and trash be removed.

- k. The Shoot Coordinator or Asst. Shoot Coordinator MUST be at the match. If neither can attend the match will be cancelled.
- l. The Shoot Coordinator will inspect ALL shooting areas to ensure that they are setup correctly and safely according to club rules.

SECTION U - PETS

Pets should NOT be brought to the range. However, if you simply cannot leave your pet unattended and must bring it with you, **you will be responsible and totally liable** for any damages to people or property your pet may cause. The pet must be under your direct control at all times, on a tight leash if outside a vehicle, and **YOU** must clean up after it. If left unattended in a vehicle, adequate ventilation must be provided. **CGC assumes no responsibility** for anything that happens to your pet while on Club property, including death of the pet. **Pets are not allowed in the Clubhouse, with the exception of service animals aiding the physically handicapped.**

SECTION V - INSURANCE

The Board of Directors will appoint a member to perform duties as Insurance Coordinator. Ideally, this member should be an insurance agent licensed in Georgia. He/she will be responsible for making recommendations to the Board as to insurance coverage, preparing applications for such coverage, and seeing that the premiums are paid in a timely manner as well as updating coverage when necessary.

SECTION W - LEAD ABATEMENT AND CONTROL

Lead abatement and control at CGC is an on-going program designed to accomplish the following objectives:

- a. Promote stewardship of the environment, natural resources, and wildlife.
- b. Improve community relations.
- c. Improve aesthetics of the ranges and promote good business practices.
- d. Reduce public scrutiny.

The primary means of attaining these objectives are the management and/or removal of accumulated lead from the Club ranges. Management involves redesign or renovation of existing ranges to minimize the mobility of lead and treating other areas, such as shot fallout zones with lime to neutralize the soil. Where possible, accumulated lead is removed to a location on the property where it is stabilized until it can be removed. The Lead Abatement and Control Program is the responsibility of the Lead Abatement and Control Coordinator, who is the Range Officer and the Shoot Coordinators. The primary reference for the program is the "Best Management Practices for Lead at Outdoor Shooting Ranges" published by the United States Environmental Protection Agency. Testing to determine the effectiveness of the program involves sampling of the range soil and the creek which runs through the Club property. Water samples are tested annually, while soil samples are tested biannually. Results are entered into a Logbook maintained by the Coordinator and the results of the tests are reported to the Board of Directors. The Logbook also contains records on other testing as well as the application of lime to the ranges and shot fallout areas.

SECTION X - MATCH RULES

All firearms competitions held by the Club will be governed by the rules and regulations established by the Board of Directors and administrated by the Shoot Coordinators. Where appropriate and desirable, said competition shall be governed by the rules and regulations laid down by the respective national organizations. CGC By-Laws, Policies, and Range and Safety Rules take precedence in all instances.

SECTION Y - TRAINING

ALL formal training conducted on CGC property, whether fee based or otherwise, requires approval by the Range Officer or Board of Directors.

- a. Formal training includes but is not limited to; NRA courses, USCCA courses, Defensive shooting courses, Pro shooter clinics, and any other type of structured programs.
- b. Informal coaching of family members and guests is acceptable and does not require prior approval.
- c. Training conducted with approval of a Shoot Coordinator as part of their Shooting Discipline does not require approval.
- d. Unless otherwise approved by the RO or Board of Directors ALL range rules remain in effect for all training including but not limited to number of shooters on the line.
- e. Any violation of this Rule will be considered a Serious Violation under the General Range Rules.
- f. All requests to conduct training must be made by members including training to be performed by non-members.
- g. An adequate Certificate of Insurance will be required as part of any approval for training.
- h. To request approval for training send an email to rangeofficer@cherokeegunclub.org and be sure to put "training" in the subject line.

SECTION Z – ADMINISTRATION OF ELECTRONIC SYSTEMS

Electronic Systems used by the club will be under the direct supervision of the Board of Directors. This is to ensure that any distribution or access to the information contained within these systems is only allowed with approval of the board.

To ensure this is maintained one of the following will be enforced.

- a. A qualified member of the board will hold administrator rights to all electronic system, used by the club for the purposes of current and historical data storage, communication to the membership, both current and system that are defined, updated or added for future use. The Treasurer will be the only member to hold rights to the Accounting Software.
- b. In the event none of the members of the board feel they have the technical expertise, to perform as administrator, the Board may appoint a member of the club to stand as the Admin Manager.

This requirement does not apply to any software specific to the Match Leagues and Disciplines as these are the sole responsibility of the Coordinator for the specific event.

RANGE AND SAFETY RULES

The following Range and Safety Rules are established by the Board of Directors, may be changed as needed only by the Board, and are for the benefit of all members and guests who utilize CGC ranges and facilities. Each member **must** become familiar with these rules and **use good common sense** in the use of the ranges. The future of CGC is in the hands of every member. Everyone must be oriented toward safe shooting practices at all times.

SAFETY IS OUR MAIN CONCERN.

Ignorance of any of these rules will **not** be an acceptable excuse to avoid penalties or other disciplinary action that may be deemed necessary by the Range Officer or Board of Directors. If it doesn't say you can do it in this book, then you can't do it.

SECTION I - GENERAL RULES

These rules apply to all shooting ranges and activities, and are to be considered part of each and every section following this one. These are the most frequently abused or violated rules of the club and are also those monitored most closely.

- a. Operating hours for the ranges will be established by the Safety Committee and approved by the Board of Directors. **Shooting will not be permitted before 12:30 P.M. on Sundays.** Unless otherwise posted, firing will be permitted from thirty (30) minutes before sunrise until thirty (30) minutes after sunset on all other days.
- b. Absolutely NO alcoholic beverages or other behavior altering drugs such as opioids or marijuana etc. are allowed on the property. Violation of this rule will result in DISCIPLINARY ACTION.
- c. Vehicles will be parked in specified areas only.
- d. The speed limit on all ranges and roads is 10 mph. This applies to all types of vehicles.
- e. All persons under eighteen (18) years old must be under the direct supervision of an adult. Children under eight (8) years of age are not allowed on the ranges. The definition of "ranges" is any point downhill beyond the Clubhouse parking lot. The observation shelters adjacent to the Clubhouse parking lot are not considered to be part of the ranges.
- f. Eye and ear protection are required on all ranges. This applies to everyone – shooters, spectators, guests, adults, minors, etc. The only exception to this rule is that individuals using spotting scopes may remove their eye protection while **actively** engaged in spotting. This does not allow the spotter to engage in other activities without eye protection.
- g. Concealed and Open Carry

Concealed carry on CGC property is only permitted by CGC Members or "B" members who possess a valid Georgia Weapons Carry permit, or who possess a Carry Permit issued by a State who has reciprocity with the State of Georgia, active Law Enforcement Officers, or by those who qualify under the Law Enforcement Officers Safety Act (Federal Law).

- a. Family members and Non-members are not allowed concealed carry of handguns on CGC property at any time, unless they are a participant in a competition or training that requires concealed carry and only while on the range where the match or training is taking place.

- b. Only standard semi-automatics and revolvers may be carried as personal protection handguns on CGC property. AR, AK, and other similar styles of pistols are not allowed. No other loaded firearms are permitted to enter the property.
- c. Club members carrying a concealed firearm while at, but not participating in, a club match, must not go forward of the parking lot / driveway the match is on during a club shooting competition or match.
- d. Open carry of LOADED firearms is not allowed on CGC property by members or their guests. A member or a guest wearing an exposed firearm while a participant in a match or training for a match or personal protection training is not considered open carrying as long as they are on the range where the match or training is being held and in compliance with all club and match rules.
- e. CGC Members and "B" Members without a valid Weapons Carry License and non-members must keep loaded personal protection handguns safely locked in their vehicle at all times.
- f. Law enforcement officers who are on duty and are acting within the scope of their duties may carry (open or concealed), to include rifles and shotguns, anywhere on CGC property.
- g. A loaded concealed carry handgun must be carried holstered at all times. Pocket carry is considered to be holstered. The only exception is when the member is on the firing line of an appropriate range. If a member's handgun, either accidentally or intentionally is out the holster, other than the exception previously stated, the member will have committed a serious violation and will face possible expulsion from CGC
- h. Firearms on all ranges must remain unloaded with the actions open and magazines removed and/or chambers empty and hammer down until the shooter is on the firing line or station. Muzzle control must always be maintained by keeping firearms pointed in a safe direction (usually down range). When moving from a shooting position to another position, do not sweep any person with the muzzle of your firearm.
- i. Any person observing an unsafe condition will give the command to "CEASE FIRE". Any unsafe condition due to range design, shooting conditions, or safety violations should be brought immediately to the attention of others present and reported to the Range Officer or any member of the Board of Directors.
- j. All members are required to wear their membership badges or a name tag and to sign in and sign out, when entering and leaving Club property, at the sign-in desk in the clubhouse. The sign in log MUST be filled out to include date and time in & out, name, membership number, what range they will be using, and amount of any fees. **Except when a Member is only attending one specific open event and is following that events sign in procedures. Members who are attending a specific open event and wish to use other Club facilities before or after that specific open event must sign in at the designated area in the clubhouse, before going to any other range, and pay any appropriate fees when leaving.** Members must also sign in their guests. A guest must wear a name tag. Remember that each member is **totally responsible** for the conduct of his/her guest(s) and may jeopardize his/her own membership by ignoring this rule. If a membership badge is forgotten, a temporary badge with membership number will be worn.
- k. Club keys and membership badges will not be loaned to anyone.
- l. Legally owned and licensed fully automatic pistol caliber firearms (9mm, 357 Sig, 40 cal., 10mm, and 45 ACP) may be fired ONLY on Pistol Range P3, which is one of the seven pistol ranges across the creek. Any violation of this rule will be **GROUND FOR DISCIPLINE**. "Tac Fire", "Hell Fire", and similar devices

are not allowed. The practice of “bump firing”, which is defined as manually manipulating the trigger to simulate fully automatic fire, is not allowed.

- m. Airborne targets will not be fired upon except on authorized skeet, trap, or sporting clays ranges, with the exception of clay launching targets used in Cowboy Action Shooting and Tactical Rifle. Clay launching targets are restricted to Pistol Ranges P2, P3, and P4 unless an exception is approved by the Range Officer. The height of the clay targets will be determined by the Range officer.
- n. Shooting at signs, posts, cans, bottles, concrete blocks, rocks, target supports, empty boxes, explosive or Tannerite targets, etc. is strictly forbidden. Under no circumstances will objects lying on the ground be fired upon; this includes any target or object that bounces along the ground when struck by a bullet. When firing at targets, bullets are not allowed to hit the ground short of the berm. The reason for the above is to minimize ricochets and reduce the possibility of bullets leaving the range. The only exception to this rule is for rabbit targets on the sporting clays range.
- o. Ranges must be kept clean. Place litter, trash, used paper targets and unwanted brass in the trash cans which are provided. Cardboard boxes and cardboard targets must not be put in trash cans but placed in the dumpsters which are located at various points on the Club grounds. Boxes must be broken down before being placed in the dumpsters. A dumpster is located near the Club exit to facilitate such disposal. Brooms and dustpans are also available at all firing points to be used in sweeping up unwanted brass. The goal is to keep the firing points free of brass and trash.
- p. Birds and other animals, either wild or domestic, will not be fired upon for any reason.
- q. Club machinery, equipment or other property will not be removed from Club premises without prior approval of the Board of Directors.
- r. Payment of fees for guests and/or shotgun sports must be made promptly after shooting, and before leaving Club property. **Unidentifiable payments will not be credited to anyone, and the member will still owe the fees.** Amounts for guest and range fees are posted on the clubhouse counter at the front door. Guests, other than family members, must pay the guest fee per day. All guests must pay the fee set per round of clay targets. Members will pay the member rate set for each round of clay targets. If payment is made by cash, use the small manila envelopes provided and enter your name, the date, the activity, the number of rounds (if applicable) and the total payment. The information should match that on the sign-in sheet. Guest payments are made the same way, but with the guest’s and sponsor’s name entered. Checks should not be placed in the manila envelopes but should reflect enough information to match the sign-in sheet. All payments, whether cash, checks, should be placed in the safe by the Clubhouse door. Each Club member is financially responsible for his/her guests. Do not use the safe for dues or other payments.
- s. Shooting is permitted only from established or “set up” stations, this is especially true in sporting clays, where more freedom exists in placing shooting stations. On the General Purpose, Silhouette and 225 Yd. Rifle Ranges, shooting will take place only from the covered shooting shelters, unless Range Officer has expressly permitted an exception.

On the Pistol Ranges, members who wish to shoot at shorter distances must move downrange toward the berm, ensuring that bullets impact the bottom third area of the berm if shooting at paper or cardboard targets. If steel targets are being used, the shooter must ensure that any bullet missing the target impacts the berm. When shooting at steel targets, the shooter must be at least 10 yards back from the steel target. Shooting into the Pistol Range side berms is not allowed unless approved by a Shoot Coordinator during a Club-sanctioned match. Failure to observe these rules will be treated as a

serious safety violation and may result in disciplinary action against the member by the Board of Directors.

- t. Do not aim at signs/posts, target holders, props or other items which may be on the ranges but are not approved targets. Several shooting disciplines at CGC prepare for matches the day before the match. These activities often involve setting up props or other devices, which may be expensive and are not intended as targets. **Members will be held accountable for any damage to these items. Members who are responsible for damage to Club property will report such damage to the Range Officer as soon as possible.** If the Range Officer cannot be contacted, then the member will make the report to any other member of the Board of Directors, who will then contact the Range Officer. Telephone numbers for the Range Officer and other Board members are posted on the Clubhouse wall by the telephone located near the front door. The member reporting the damage will make a brief written report and place it under the door to the office. Members who do not comply will be reported to the Board of Directors for disciplinary action which may include probation, suspension, expulsion, or other action deemed necessary.
- u. While members are encouraged to accommodate other shooters whenever possible, all ranges and fields are “first come, first served”, with the exception of the Handgun Metallic Silhouette Range and the 225 Yd. Rifle Range. The 225 Yd. Rifle Range has priority over the Handgun Metallic Silhouette Range for safety reasons. A sign to this effect is posted on the 225 Yd. Range shelter. Shooters using the Handgun Metallic Silhouette Range must place a safety cone in the walkway to the bridge and hook up the sign which hangs at the entrance to the 225 yd range shelter. The Red Light on the 225 Range must also be turned on. Scheduled matches also take priority over the “first come, first served” rule. Ranges and fields may be closed for maintenance or for safety reasons at the discretion of the Board of Directors.
- v. Approved Targets. As stated in these Rules, approved targets are defined as those which are manufactured for use in the shooting sports or homemade copies of such targets. Such targets range from the simplest paper versions to reactive metallic targets. Our main concern in the use of targets is that they do not pose a ricochet potential. Commercial or homemade paper or cardboard targets **properly placed on the range**, present no problem. Likewise, manufactured steel targets, or close copies of them, **properly placed**, are considered safe, since their design is such that bullets striking the targets are safely deflected downward. Any Club member wishing to use a homemade target which does not fit the above descriptions will submit a sample of the target to the Range Officer. If the Range Officer approves the target from a design, safety, and environmental standpoint, the member will be given written approval to use the target.
- w. Smoking will not be permitted on the firing line on any range.
- x. No vehicles of any kind will be used as props for any reason or be on the range while firing is taking place. This includes both practice and during matches.
- y. For any range that has red lights installed under the shooting shelter the following procedures **MUST** be followed:
 - 1. Failure to use RED SAFETY LIGHTS on these ranges will be considered a Major Safety Violation and may result in expulsion from the property and loss of Membership.
 - 2. If you go to a range and the red lights are on but no one is in view, you **MUST** walk downrange to see if anyone is there or on another range nearby. **THE RANGE MUST REMAIN COLD.** There is to be no Shooting or Handling of Firearms in any manner until one of the following has been completed:
 - a. The person that turned the Red Safety Lights on is located and they turn them off.

- b. You contact the Range Officer (or his Designee i.e., Assistant Range Officer or a Member of the CGC Board of Directors) who allows you to clear the range & turn off the Red Safety Lights, allowing the safe use of the range to resume.
3. If other members are on the range ask them to call a cease fire so that you can hang your targets.
4. Once a cease fire is called and verified by all parties on the range, all firearms, with the exception of concealed carry guns, **MUST** be unloaded and placed on the shooting bench or in the rifle racks.
5. Before anyone steps downrange from the shooting shelter (off the concrete pad), no matter the distance, the red lights **MUST** be turned on and remain on until everyone is back under the shelter.
6. While the red lights are on no one is allowed to handle a firearm for ANY reason to include, but not limited to, touching a firearm, removing a magazine, adjusting sights or a scope, **placing it in a case**, or cleaning.
7. Once everyone has returned from downrange and is behind the firing line then the red lights can be turned off and shooting can resume.
8. If you arrive at a range while the red lights are on, as long as your firearm is in a case, you can move the firearm from your vehicle to the range. You may not remove the firearm from the case until the red lights are turned off. If your firearm is not in a case, the firearm must remain in your vehicle until the red lights are turned off.

SECTION II - PISTOL RANGES

All General Rules in Section I apply, plus the following rules.

- a. Pistol bay #1 has been designated for member-only use during scheduled pistol matches. Pistol bay match participants may only park on the east side of the creek i.e., when accessing pistol bays on the main pistol bay road coming from the club house. Members are allowed to park across from bay 1 during matches. Shoot coordinators have discretion as to handicapped shooter parking.
- b. All pistol ranges are restricted to handguns, rimfire rifles, pistol caliber centerfire rifles, pistol caliber carbines, pistols shooting 410 buckshot and shotguns with shot smaller than buckshot or slugs.

Shotguns shooting buckshot or slugs may be fired only on the General Purpose (GP) 100 yd. Range. No steel targets may be shot with anything other than 7 1/2 or smaller shot. Shotguns with 7 ½ or smaller shot can be fired at free standing paper silhouette targets on the pistol ranges.

Black powder rifles and muskets may be fired on pistol ranges using patched lead balls or lead mini balls with **velocities limited to a maximum velocity of 1400 fps.**

Black powder pistols using patched lead balls or conical lead pistol balls may be fired at **velocities limited to a maximum of 1000 fps. Muzzle loading shotguns are limited to 7 1/2 or smaller shot.**

In-line muzzle loading rifles can be fired only on the GP 100 yd Range and the 225 yd Rifle Range, regardless of the velocity of the load.

Cowboy Action Shooting **Centerfire rifles using PISTOL caliber ammunition with lead bullets to a**

maximum velocity of 1400 fps may also be fired on pistol ranges. UNDER NO CIRCUMSTANCES WILL CENTERFIRE RIFLES OR PISTOLS LOADED WITH RIFLE CALIBER AMMUNITION BE FIRED ON ANY OF THE PISTOL RANGES.

- c. Centerfire rifles (other than those mentioned above) are prohibited on pistol ranges.
- d. 44 Magnums are the most powerful ammunition allowed on any pistol range. Pistol ammunition more powerful than .44 Magnums may be used only on the GP 100 yd range or the 225 yd rifle range. 44 Magnum Full Metal Jacketed bullets are not to be used on the Pistol Bays. They can be used on the GP and 225 yd. Range.
- e. Firing from pistol ranges is preferred to be done from the covered firing line. To shoot from shorter distances, targets are to be placed at the desired distance, **but not more than 5 yards from the berm**, and the existing target stands are to be moved so as not to be in the line of fire at the shorter distance.

Short distance firing requires an adjustment to the angle of fire and the height of the target, NO TARGET SHALL BE PLACED SO THAT ANY PART OF THE TARGET OR BACKER IS OVER 5 FEET ABOVE THE BAY FLOOR. **Targets must be placed high enough on target holders so that bullets will impact the lower third of the berm. Bullets should never impact the ground, either in front of the target stand or between the target stand and the berm.** To avoid such impacts, the shooter should move downrange. Shooting at shorter distances **requires the shooter to move downrange** and engage the targets where bullets will impact the lower third of the berm.

- f. Shooting benches or seats should be returned to their proper location if moved for any reason. Also, movable target stands should be returned to their proper storage points after use, and before leaving the range. If metal signs/posts or regular target backers have been moved, they must be reset in their regular spots. Trash must be placed in proper receptacles.
- g. No firearm will be loaded until the shooter is on the firing line. At all other times, firearms will either be placed in a rack or pointed down range, with the actions open, magazines removed and/or chambers empty. As a matter of courtesy, remind other shooters that you are preparing to fire so they can protect their hearing. If other shooters are present, observe a “cease fire” periodically to inspect targets. At such “cease fires”, actions must be opened, magazines removed, cylinders emptied, and muzzles pointed in a safe direction. **NO ONE must move forward of the firing line before these actions occur. Never handle or touch a firearm in any way while someone is down range. This applies to any contact with the firearm including cleaning. An exception to this rule applies to loading and unloading operations during sanctioned Cowboy Action shooting events where firearms are loaded, unloaded, and handled under strict supervision. SAFETY IS YOUR RESPONSIBILITY.**
- h. Be careful when approaching a berm. If it should suddenly collapse or cave in, you will not have time to move away. It happens quicker than you can imagine, and faster than you can move.

SECTION III - GENERAL PURPOSE, SILHOUETTE, AND 225 yd RIFLE RANGES

All General Rules in Section I apply, plus the following rules.

- a. The General Purpose (GP) 100 yd Range, the Silhouette Range, and the 225 yd Rifle Range are designed specifically for high power rifles, black powder rifles and pistol, handgun metallic silhouette shooting, rimfire rifles, centerfire and rimfire pistols, shotgun slugs and buckshot.
- b. The GP 100 Yd. Range is restricted to shooting at distances of 35, 50, 75, and 100 yards.

- c. The 225 yd Range has priority over the Handgun Metallic Silhouette Range except for scheduled matches.
- d. All targets must be attached to an authorized target holder, usually a holder frame or a special device such as used in silhouette shooting. **The frame, device or holder must not be fired upon under any circumstance.**
- e. **Never place a target on top of a berm.** A ricochet could easily leave the property.
- f. If more than one shooter is present, schedule a "cease fire" periodically so that targets can be examined, changed or removed. **"During a "cease fire", all firearms shall be cleared, actions open and muzzles pointed in a safe direction. No one shall handle or touch a firearm in any way during a "cease fire". "**
- g. As a common courtesy, and to encourage the same from other shooters, warn them when you are about to fire so they may be sure ear protection is in place. This is particularly important if the shooter is firing high power ammunition from a firearm equipped with a compensator or muzzle brake. It is also the responsibility of the member/guest firing a semi-automatic firearm to insure that ejected brass does not strike or disturb other shooters, either by choice of firing point or by waiting until such a firing point is available.
- h. Metal - jacketed magnum rounds must NOT be fired at steel targets on the GP, Silhouette, or the 225 Yd. Rifle Range except during club sanctioned matches with the approval of Shoot Coordinators or Match Directors.
- i. The use of steel core, tracer, armor-piercing, explosive or flare type ammunition is prohibited on all ranges and fields. Without exception, violations of the above will be referred to the Safety Committee.
- j. As on pistol ranges, **firearms will not be loaded until the shooter is on the firing line and ready to fire.** Before and after shooting, actions must be open, magazines removed, chambers empty, and firearms pointed in a safe direction (usually down range). Any repairs or work on firearms must be done safely. Muzzleloaders must be cleared or made safe while on the firing line and pointed down range.
- k. Single shot or semi-automatic rifles chambered for Caliber .50 Browning Machine Gun (BMG) ammunition may be fired only at paper or cardboard targets and only on the GP 100 Yd. Range. They are not to be fired at metallic targets nor will they be fired on any other CGC range. BMG shooters must caution other shooters on the firing line concerning the muzzle blast and concussive effect associated with this type of firearm.
- l. If you are an inexperienced shooter and you have a rifle with a new scope or a new rifle scope combination and your rifle is not zeroed in, it is suggested you start the sighting in process at 35 yards on the general-purpose range. Once it is zeroed in at 35 yards, you can move to the 100- or 200-yard distances. Do not start zeroing your new rifle or new rifle scope combination on the 200-yard range. We cannot have a rifle that is way out of zero be responsible for a bullet hitting the range floor or missing the back berm entirely and leaving the range.

SECTION IV - SKEET, SPORTING CLAYS AND TRAP FIELDS

All General Rules in Section I apply, plus the following rules.

- a. All safety rules of the National Skeet, Sporting Clays and Trap Associations apply, plus:
- b. Machines especially trap machines, are to be loaded and operated only by persons who have been instructed in the operation of this equipment. If you are not specially trained in this and a machine

breaks down while you are using it, simply shut it off and leave a note for, or promptly notify, the Range Officer or Shoot Coordinator for that activity.

- c. **Only** those people who are shooting, scoring or coaching are permitted on the “field of play”, i.e. the skeet/trap or sporting clays fields, while shooting is occurring.
- d. Use extreme caution approaching a trap house if any adjoining skeet or trap field is in use.
- e. Upon completion of shooting, shooters are responsible for reloading all machines, breaking down and removing empty boxes (they go in the dumpsters, not the trash cans), cleaning up debris from broken targets, **turning off and clearing machines**, stowing other equipment away properly, and locking target houses.
- f. When a shooter is not on the shooting station, his/her gun will be carried with the action open and empty. Pump and semi-automatic guns will have the action open. Standing breech, double barreled or single shot guns will be “broken” open. **Shotguns may be in the vertical rack if and only if unloaded and empty. The use of shotgun shells with shot size larger than # 7 ½ is prohibited on these ranges.**
- g. **NEVER** load more than two (2) shells in a shotgun, including semi-automatics. At Station 8 (High House) in skeet, only one (1) shell may be loaded before the first shot. In sporting clays **ONLY**, two shots are permitted at a single target.
- h. When shooters are on station and a delay of more than a few seconds occurs for any reason, all shooters will open their guns’ actions and extract all shells.
- i. Shooting is permitted only from established or set-up shooting stations. This is especially applicable to the 5-Stand sporting clays field. **For sporting clays, DO NOT move or adjust any machines without consulting the Shoot Coordinator or Range Officer.** If it appears that a machine needs adjustment, leave a note on your signup sheet or tell the Shoot Coordinator or the Range Officer.
- j. All electrical or electronic equipment used for skeet or trap shooting must be returned to its proper storage place after shooting has finished, and electrical connections for manual operation of equipment without these accessories must be reestablished.

SECTION V – RIMFIRE RANGE

All general rules in Section 1 apply plus these rules.

- a. Shooting is only permitted from the covered shooting positions.
- b. Targets must be within 5 yards of the impact berm.
- c. .22 Short, .22 Long and .22 Long rifle are the only calibers permitted on this range.
- d. Under no circumstance will a projectile be allowed to impact the floor of the bay or the side berm/wall.

SECTION VI - BLACK POWDER

All General Rules in Section I apply, plus the following rules.

- a. There will be **ABSOLUTELY NO SMOKING** on the firing line or near the reloading benches. Violation of this rule will result in expulsion from any contest and subject the offender to Board action.
- b. All powder containers must be closed (capped) when not in actual use.
- c. **NO** firearm may be loaded directly from a powder container. All loading must be done from a powder measure.

- d. The firing line is for firing **ONLY**. All repairs, reloading and other handling of firearms or materials must be done away from the firing line, with the exception of a misfire. Misfired firearms must always remain on the firing line pointed safely downrange until the misfire is corrected.
- e. Once loaded, firearms must be taken to the firing line and fired as soon as possible.
- f. **LOADED AND PRIMED FIREARMS MAY NEVER BE LEFT UNFIRED OR UNATTENDED.**
- g. Firearms must not be capped or primed until the shooter is on the firing line with the firearm pointed safely downrange. Capped or primed firearms must never leave the firing line. In the event of a misfire or other malfunction, the firearm must remain pointed downrange until the problem is corrected, and the firearm made safe.

SECTION VII - COWBOY ACTION SHOOTING

All General Rules in Section I apply, plus the following rules.

- a. Cowboy Action Shooting is to be conducted with firearms typical of those used in taming the “Old West”. The firearms are to be pre-1899 style single action revolvers, lever-action rifles, side-by-side double-barreled shotguns, or pre-1899 pump or lever action shotguns.
- b. All rifles must be pistol calibers, e.g. .44 Special, .45 Colt, .44-40, .38-40, etc. loaded with lead bullets **ONLY**.
- c. Limitations on Ammunition. All pistol and rifle ammunition is restricted to lead bullets loaded to a maximum muzzle velocity of 1000 fps for pistols and a maximum muzzle velocity of 1400 fps for rifles. In addition, metal-jacketed and magnum loads are strictly prohibited.
- d. All rules in Section II (Pistol Ranges) and Section III (GP and Rifle Ranges) are applicable.
- e. Sharps and other long-range rifles are prohibited on the pistol ranges and may only be fired on the GP 100 Yd. Range or the 225 yd Rifle Range.
- f. Cowboy Action Shooting at CGC is conducted under the rules and regulations of the Single Action Shooting Society (SASS). There are specific requirements for membership, dress, firearms, etc. which must be observed. These are best learned by contacting members of SASS at one of their scheduled matches.

SECTION VIII - SAFETY COMMITTEE

The Safety Committee consists of four (4) or more members including the Range officer. The Range Officer appoints the members of the Committee and should include Shoot Coordinators for the discipline involved. The Range Officer shall conduct meetings of the Committee as required and report the findings and recommendations of the Committee to the Board of Directors.

The Safety Committee’s duties include the evaluation of range safety problems and/or procedures and development of corrective measures to be recommended for implementation.

The Committee shall also investigate range safety violations allegedly committed by a member and/or his/her guest(s) and report its findings to the Board of Directors. Range safety violations are classified as follows:

- a. **Minor Violation:** A minor violation is one which does not pose the potential for personal injury or property damage. Minor violations are normally corrected by the member observing the violation. Minor violations should be reported to the Range Officer or member of the Board of Directors as soon as possible. Normally, no further action is taken unless the member committing the violation has

committed similar violations in the past, does not accept responsibility for his/her actions or behaves inappropriately during or following the violation or corrective action.

- b. Serious Violation:** A serious violation is one which has the potential for personal injury or causes minor damage to property. Any member observing a serious violation will call a “cease fire” and report the violation in accordance with Section IX.
- c. Major Violation:** A major violation is one which causes personal injury, serious damage to property, or places CGC in jeopardy. The member observing a major violation will call a “cease fire” and take appropriate emergency action to preclude further personal injury or damage. The observing member will report the violation immediately in accordance with Section IX.

SECTION IX - PENALTIES FOR SAFETY VIOLATIONS

- a.** Minor violations of Range and Safety Rules are handled by the Range Officer and require no further action. He will make a brief, informal written report of the safety violation which will include the name and membership number of the violator, the date and time of the violation, the nature of the violation, and what action was taken. The Range Officer will keep the report on file permanently. However, if the member has committed a previous violation, does not accept responsibility for his/her actions, or behaves inappropriately during or following the violation or corrective action, the matter will be referred to the Board of Directors in accordance with Section IX for appropriate action. If the member is found guilty, Board action will be limited to a written reprimand or probation for a period not to exceed six months.
- b.** Serious violations of Range and Safety Rules are reported to the Board of Directors in accordance with Section IX. Members found guilty of such violations may be placed on probation for a period not to exceed one year or suspended for a period not to exceed two years. Repeat offenders will be subject to expulsion.
- c.** Major violations of Range and Safety Rules are reported to the Board of Directors in accordance with Section IX. Members found guilty of such violations may be suspended for a period not to exceed three years or expelled.
- d.** Members found guilty of being under the influence of alcoholic beverages or drugs while on club property will be expelled, according to BY-LAWS - ARTICLE VIII - PROBATION, SUSPENSION, OR EXPULSION.
- e.** Violators of the fully automatic firearms rule **will be disciplined**. The use of “Tac Fire, “Hell Fire”, or similar devices and the practice of bump firing, prohibited in Section I, General Rules, will not result in expulsion, but may subject the member, if found guilty, to probation or suspension.
- f.** Members charged with safety violations will be afforded a full hearing before the Board of Directors, at which time they may present evidence on their behalf. Members who are placed on probation may not appeal such action; however, those who are suspended or expelled may appeal under the provisions of BY-LAWS - ARTICLE VIII - PROBATION, SUSPENSION, OR EXPULSION.
- g.** The Range Officer and Board of Directors shall have the authority to remove members and guests from the property and to temporarily suspend club members for serious or major safety violations, verbal or physical altercations, and failing to follow the directions of the Range Officer or Board Member until the member appears for a hearing before the Board of Directors.

SECTION X - REPORTING SAFETY VIOLATIONS

If a club member observes any member or guest violating any Range or Safety Rule, he/she will:

- a. Call “cease fire” if appropriate and inform the member or guest of the violation. This is to be done in a calm manner and in no way is the alleged violator to be reprimanded.
- b. The member will note the alleged violator’s name, sponsor’s name, if appropriate, and record the details of the incident. Always remember the “Golden Rule”. **Every effort will be made to avoid a confrontational situation.**
- c. As soon as possible, the member will contact the Range Officer or a member of the Board of Directors and report the incident. If the violation results in an injury, priority will be given to administering First Aid and notifying emergency services. Directions to the range are posted by the telephone located inside the front door to the Clubhouse.
- d. In the case of a minor violation, where only a warning or counseling is deemed necessary, the Range Officer will handle the incident accordingly and inform the Board of Directors at their next meeting. In the event of a serious or major violation, or a violation of the no alcohol/drug rule or the fully automatic firearms rule, the Range Officer shall call a meeting of the Safety Committee and present all facts of the alleged violation. The Safety Committee will investigate and report its findings and recommendations to the Board of Directors.

*Activities not mentioned in this book are expressly prohibited.
If you don't see mention of it above, don't do it.*

Index

By-laws

- accounting for disciplines, 15
- amendments, 14
- board meetings, 8
- dissolution, 15
- dues, 7
- duties of officers, 10
- expulsion, 11
- meeting minutes, 9, *See* minutes
- meetings, 8
- membership, 7
- nominations, 14
- officers and Board of Directors, 9
- parliamentary authority, **14**
- probation, 11
- quorum, 9
- regular meetings, 8
- removal of an officer, 13
- specially called meetings, 8
- suspension, 11

Membership

- classification, 19
- requirements, 18
- work hours, 20

Policies

- alcohol, 28
- annual members, 19
- B members, 19
- badges, 29
- children, 28
- concealed carry, 28
- drugs, 28
- family, 21, 23
- fees, 23
- guests, 22
- honorary life members, 19
- hours, 28
- inactive members, 19

- inactive status, 21
- insurance, 26
- keys, 29
- lead abatement, 26
- life members, 19
- match rules, 26
- newsletter distribution, 20
- NRA membership, 17
- operating hours, 28
- orientation, 25
- parking, 28
- pets, 26
- roster, 17
- shoot coordinators, 25
- smoking, 31, 35
- speed limit, 28
- waiver, 22
- wildlife, 30

Safety, 28

- 225 yd range, 33
- automatic firearms, 29
- black powder, 35
- buckshot, 32
- clay shooting fields, 34
- cowboy action shooting, 36
- general rules, 28
- GP range, 33
- penalties, 37
- pistol ranges, 32
- reporting violations, 38
- safety committee, 36
- Sharps Rifle, 36
- silhouette range, 33
- skeet, 34
- slugs, 32
- sporting clays, 34
- trap, 34

Index Reference Updated with the current changes.

Change Log

The following log is intended to highlight changes to policies made since the prior revision of the Red Book. This list does not include every minor change, but should cover major changes.

Section	Change Description
Feb 2022	
Directory	2022 Updates
By-laws Article III & IV	Work Hour Only Assessment for Life Members Approved Dec 2021
By-laws Article IV	Range Office and Membership Secretary appointed by elected officers Approved Dec 2021
By-laws Article VIII	Probation, Suspension, or Expulsion Part 1 sub-section j and Part 2 Sub-section b Approved Dec 2021
By-laws Article XIII	Financial Accounting for Disciplines sub-section f: added 'Non-member 2 locations. Approved Dec. 2021
Policy	
Section Fee's	Added New Section "Fee's" BOD Approved Jan. 2021
Section Fee's	Added the Shooter's Fee specific to the Organized Shoots BOD Approved Jan. 2021
Membership Classifications "Life"	Added/ changed this section to agree with the 2021 By-law change with regards to Life Members are not required to perform/pay Work Hours BOD Approved Dec. 2021
Jan 2023	
Policies	
Conduct (New)	Added Conduct of Members and Guest (Harassment and Whistle Blower)
Training (New)	Added New Policy Formal Training on CGC Property
Range and Safety Rules	
Section 1 Par "g"	Update the Concealed and Open Carry to the approved 2023 version.
Section 1 Par "y" New	Added the new Red Safety Light Rules, this supersedes any other use listed in other Rules Section until they can be updated.
Fees	2022/2023 updates
All	Updated IHMSA to Handgun Metallic Silhouette
July 2023	
Policies Sections	Added the Word "Section" and a Letter to each division in the policies to follow the Rules identification and similar to the Bylaws using Article XX

Added Schedules	Moved the Directory to Schedule A, Created Schedule B Fees, Created Schedule C Membership Application Process, Moved Conduct of Members Schedule D, Created Schedule E Second Amendment Rights Group
Policy Section Q	Fees Section was update to reflect the creation of the Fees Schedules, no changes to the fees were made in this revision. The Fees Schedule allow allows for an Effective Date which has been updated to show the last known changes.
Policy Section D	Updated to reflect replacing the attendance and paper version of application used prior to 2022. This change is only to reflect the current process and to allow applicants to choose other than the NRA as a Gun Right Advocacy Group.
Policy Section J	Removed the last paragraph that referenced Life Members being placed on In-Active Status due to lack of payment of Work Hours Assessments. Wk. Hrs. Fees were removed for Life Members as a Bylaw Change in 2021.
Range Rules Section 1 Paragraph J	Updated to reflect the approved June 2023 change to allow members the same sign-in privileges of Guest when only attending a Discipline Event and not being required to sign-in at the club house for the events.
Policy's multiple locations	Clarified "Youth Age" so all Sections show "Age 8 to before their 19th birthday".
Policy Section Guest Paragraph b-d	Separated the Rifle and Pistol Allowable Guest shooters to 4 on the Rifle Ranges with stipulation of consideration of other members. On the Pistol bays that the member and all guest must only use one bay and that only 2 guests may be on the firing line at a time with the member.

Schedule A - DIRECTORY

Board of Directors - 2022			
President	Peter Oliver	770-335-2236	president@cherokeegunclub.org
Vice President	James Brown	678-644-3807	vicepresident@cherokeegunclub.org
Secretary	David Hammond	678-858-9769	secretary@cherokeegunclub.org
Treasurer	Gary Wilbanks	770-378-2850	treasurer@cherokeegunclub.org
Range Officer	Ray Krumenacker	404-915-2708	rangeofficer@cherokeegunclub.org
Membership Secretary	Gary Lucas	770-317-6550	membership@cherokeegunclub.org
Past President	Al Vitali	770-654-9261	pastpresident@cherokeegunclub.org
Assistant Range Officers			
	Andrew Wasely	678-773-2447	wasely@bellsouth.net
	Mark Williams	770-853-7393	mhw1960@me.com
Shoot Coordinators			
Armed Women of America	Shannon Pable	678-361-5163	scpable@gmail.com
Buffalo Runners	Charles Outler	770-480-4991	wcoutler@bellsouth.net
Cherokee Cowboys	Redd Johns	845-401-0902	oleschool48@att.net
Extreme Rimfire	Bobb Tibbs	404-401-8412	bobtibbs@charter.net
Handgun Bullseye	John Byrd	404-805-5641	byrd7094man@gmail.com
IDPA	Mike Miller	678-462-2101	millerusmc1982@yahoo.com
Handgun Metallic Silhouette	Ron Dixon	770 654-0273	4ron.dixon@gmail.com
SCSA	Ken Roberts	770-653-4298	rturkey@bellsouth.net
Skeet	Pat Savage	678-502-8293	prsavage@comcast.net
Sporting Clays	Tim Sweat	706-654-7733	Tim.sweat@yahoo.com
Steel Challenge	Scott Ledford	770-540-2818	led2sco@gmail.com
Tactical Rifle	Kerry Alexander	770-815-8307	kalexander308@gmail.com
Trap	Dave Hollingsworth	770-329-3375	dhollingsworth70@yahoo.com
USPSA (IPSC)	Johnathan McLeod	678-855-1559	jpm2953@yahoo.com
Youth League	James J. Miles	678-360-2045	abigaylesdad@gmail.com

Activity Coordinators / Resource Contacts			
Ammo Order Team	Bob Honiball		quaryroad@gmail.com
Banquet	Bob Hill	404-580-1331	HILLHENSON@AOL.COM
Benevolence Committee	Derrick Coggin	678-878-6383	derrickcoggin@gmail.com
Clubhouse Manager	Derrick Coggin	678-878-6383	derrickcoggin@gmail.com
Historian	Earle Darby	770-532-0739	
Newsletter	John Hoffman	770-530-7713	jhoffmanpt@gmail.com
NRA Contact	Chuck Kilian	770-401-9905	captkilian@att.net
Shoot Fees Auditor	Chester Kingsman	678-677-5956	kingsman3011@charter.net
Red Book Review Comm,	Jimmy Brown		jtb5583@yahoo.com
Target/Shooting Supply Orders	Pat Savage	678-502-8293	prsavage@comcast.net
Website	Brian Garrett	404-353-0624	bdgarrett@gmail.com
4H	Gene Margelli	706-897-2933	gmnottely@brmemc.net

Schedule B – Fees

See POLICIES SECTION Q - FEES for definitions of each of the following:

Fee Type	Amount	Comments/Special Notes	Effective Date
New Member Initiation	\$1240.00		Jan. 2023
New Membership Application	\$200.00 (non-Refundable required to be placed on the waiting list)	Will be applied to New Member Initiation upon acceptance.	Pre 2022
Annual Membership			
Dues	\$100		2023
Work Hour Assessment	\$30/Hr. (\$300/Year Max)	Per required hour not work, currently max 10 per year.	Jan. 1, 2023
B-Member Key	\$25.00		Pre 2022
Annual Renewal Late Fee	\$200.00		Pre 2022
Daily Range Usage	\$15.00		Pre 2023
	\$0.00	Member/B-Member	

	\$0.00	Family of Member	
	\$15.00	Guest of Member	
	\$0.00	Youth	
Targets	Member/B- Member/Family/Youth	Guest	
Skeet/Trap	\$4.00	\$6.00	Sept 2022
Sporting Clays	\$4.00	\$6.00	Sept 2022

Schedule C – Membership Application Procedure

The following procedure must be followed to properly apply for membership or to be placed on the waiting list of the Cherokee Gun Club:

Number of available membership slots is finalized after January BOD meeting is completed.

2. MEMSEC will contact the current persons on the Wait List and offer full membership.

3. Once the new CGC members are selected from the Wait List, the number of openings on the Wait List will be updated & finalized.

4. An email will be generated by the MEMSEC and sent to all active CGC members along with a form to request a personalized Wait List application (or Membership application if the Wait List is empty). This is not the actual application form, but a document that outlines what prospective members will need to provide if they receive a personalized application for the Wait List or Membership. A start date and time window for prospective applicants to send emails to request a Wait List or Membership application will be set by MEMSEC. No emails will be accepted if received by CGC before this window opens.

5. Members will forward the email and request form with instructions to their prospective members

6. Prospective members must complete the application request form according to the instructions and email this request form to membersec@cherokeegunclub.org no earlier than the date/time set in step 4 above.

7. Requests for applications will be accepted in the order they are received during the preset window.

8. Personalized applications for Wait List or Membership will be emailed by MEMSEC back to the applicants with instructions.

9. Applicants will gather all of the required documentation and mail the completed application with supporting documents and an application fee (amount set in Schedule “B”) to the address specified

in the application. Either an original copy of the application signed by sponsors or an electronic document provided by the sponsors attesting that they are sponsoring the applicant will be accepted. Both sponsors must attest to the fact that they personally know the applicant and that the applicant is a Safe and Responsible gun owner.

Application requests will only be accepted after the January board meeting and occasionally during the year, if the wait list drops below 50 applicants. Incomplete applications will not be accepted, and prospective members will not be placed on the Club Waiting List until they have submitted a completed application to the MEMSEC.

Schedule D – Conduct of Members, Guest and Family

- a. The main goal for CGC is to have a safe, comfortable place for the members to bring themselves, family, and guests to shoot and socialize.
- b. Physical altercations will not be tolerated.
- c. Verbal confrontations or screaming at another member or guest is not allowed. The only exception is that if a safety issue occurs, a raised voice may be required for others to hear.
- d. Absent a safety issue, there should also be no derogatory comments about **anyone's** appearance, weapons, equipment or shooting ability.
- e. Sexual Harassment: CGC does not tolerate sexual harassment between our members or guests. Sexual harassment is defined, in part but not limited to: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.
Examples, but not limited to:
 - Sexual activity of any nature is not welcome on club property.
 - conduct is made, either explicitly or implicitly, a term or condition of an individual's membership or guest status, or
 - submission to or rejection of such conduct by an individual impacts a member or guest's eligibility for participation in CGC activities and/or events, or
 - Actual or attempted rape or sexual assault.
 - Unwanted pressure for sexual favors, deliberate touching, leaning over, cornering, or pinching, sexual looks or gestures, letters, telephone calls, or materials of a sexual nature, pressure for dates, sexual teasing, jokes, remarks, or questions, referring to an adult as a girl, hunk, doll, babe, or honey, whistling at someone, cat calls, sexual comments, asking about sexual fantasies, preferences, or history or Quid Pro Quo.

While the operative word in these actions is “UNWELCOME” all such activity should be avoided to prevent any misunderstanding by any member or guest whether or not directly involved in such activity. Such incidents should be addressed immediately. Unless there is a fear of harm, the offended person should inform the offender of the unwelcome, inappropriate action and to cease. If the offense is deemed serious by the offended party, they must, as soon as possible, report the incident to a member of the Board of Directors or Range Officer and the Shoot Coordinator if it occurs during a match.

- f. Whistleblower Retaliation: A CGC “Whistleblower” is a member or guest who reports prohibited or safety related incident, action, activity or inappropriate business activity. Whistleblower Retaliation

is any action by a member or officer that negatively affects the Whistleblower's status within the club or ability to exercise all benefits of the CGC, which is determined to be taken as a result of the Whistleblower's report. Whistleblower Retaliation will not be tolerated and should be reported to any member of the Board of Directors for investigation and resolution.

Schedule E – Second Amendment Rights Advocacy Groups

Group Name	Website
National Rifle Association	https://home.nra.org/
Gun Owners of America	https://www.gunowners.org/
The Second Amendment Foundation	https://www.saf.org/
National Association for Gun Rights	https://nationalgunrights.org/
Georgia Gun Owners	https://www.georgiagunowners.org/
Georgia Second Amendment	https://ga2a.org/